

**TOWN OF OXFORD
SELECTMEN'S MEETING**

**Minutes
April 7, 2022 @ 6:00pm**

1. CALL TO ORDER and FLAG SALUTE @6:00 PM- Vice-Chair Sharon Jackson, Dana Dillingham, Floyd Thayer, Scott Hunter, Adam Garland, Wendy Friberg, Chief Ward, Kingston Brown, and members of the public were present. Caldwell Jackson was excused,

2. ACTION ON MINUTES

2.1. Action on minutes dated March 17, 2022.

Motion to accept by Floyd Thayer, seconded by Dana Dillingham, passed 4-0.

3. ADJUSTMENTS TO THE AGENDA

4. PUBLIC COMMENTS – Please state your name and the Town that you are from for the record

Roger Wulleman-Reminder that the minutes have not been posted on the website recently.

Concerned for the safety of the children playing in the small playground by the recreation building due to the unsafe fencing along the river. A new post and mending need to be completed.

Questioning the medical marijuana cultivating facility on Tiger Hill and how it was permitted in a residential area. Conversation with CEO, Kingston Brown and the definition of Medical Marijuana Cultivating facility operating as a home occupation. Also, concerns with the selling prices of any residential homes due to the large facility in the neighborhood. Roger asked the Selectboard to consider starting a committee to review the ordinance.

Wayne Ayotte-Concerned with the continuous odor of the marijuana around his home.

5. BUSINESS ITEMS

- 5.1. Election Clerk 2022 Appointments

Ann Bellwood, Suzanne Bottomley, Sue Bowen, Elaine Clukey, James M Hamper, Lynn M Hamper, Patricia C Hesse, Carol A Kane, Patricia A Larrivee, Peter A Laverdiere, Penny L Littlefield, Pamela A Lovely, Karen L Miller, Sue C Milligan, Jeanette St. Pierre, Patricia P Snyder, Constance A Staples, Jerry B Wax

Motion to approve Election Clerk Appointments by Sharon Jackson, seconded by Dana Dillingham, passed unanimously.

- 5.2. Jonathan Tibbetts's appointment to the Budget Committee

Motion to approve Jonathan Tibbetts's Appointment to the Budget Committee by Scott Hunter, seconded by Sharon Jackson, passed unanimously.

- 5.3. Oxford Plains Speedway - Liquor License Renewal

Motion to approve Oxford Plains Speedway Liquor License Renewal by Floyd Thayer, seconded by Dana Dillingham, passed unanimously.

**TOWN OF OXFORD
SELECTMEN'S MEETING**

5.4. Abatement – 29 Glen Street, Tim Grover, Account 1189

Motion to approve an Abatement on 29 Glen Street by Floyd Thayer, seconded by Scott Hunter.

5.5. Supplemental – 29 Glen Street, Elizabeth Wakefield, Account 1189

Motion to approve a Supplemental on 29 Glen Street by Scott Hunter, seconded by Floyd Thayer, passed unanimously.

5.6. Review Proposed Ordinance Changes

Adam Garland, Town Manager gave an overview of the proposed ordinance changes:

-Zoning Map “Village” to “Mixed Use”. Proposed by Oxford business owner.

-Property Maintenance Ordinance. Proposed by the CEO.

Selectmen, Floyd Thayer asked where and how the CEO gathered information to create an ordinance on property maintenance. Kingston Brown, CEO stated that other Towns that he knew had great results by using an ordinance as written.

Scott Hunter, Selectmen noted that if an attorney or lawyers needed to be involved they would abide by a Town Ordinance.

Motioned made by Floyd Thayer to approve Property Maintenance Ordinance to be moved to the Town Meeting. Seconded by Scott Hunter, passed unanimously.

-Updates to the Sewer Use Ordinance. Proposed by the Sewer Department Superintendent.

-Marijuana licensing Ordinance. Proposed by the Town Manager.

-Food Sovereignty Ordinance. Proposed by the Board of Selectmen.

Motion approved to move all proposed ordinances and changes to the Town Meeting by Floyd Thayer. Seconded by Scott Hunter, passed unanimously.

6. DEPARTMENT HEAD REPORT

6.1. Code Enforcement Officer Kingston Brown

Kingston Brown, CEO stated that he will be out on inspections more due to the many spring constructions. It has been a busy year. Selectmen, Floyd Thayer asked how many solar panel grids have been approved? Kingston noted there have been two (2) approved and he suspects four (4) more coming in the near future.

7. TOWN MANAGER'S REPORT

7.1. Revaluation RFP Discussion

Town Manager, Adam Garland reported that the Town did not receive any bids for the project. Adam suggested to the Board of Selectmen to consider making the completion date negotiable with bidders as the contractors biggest concern appeared to be time frames due to already being booked out. Perhaps an open date or a target date in the next RFD.

**TOWN OF OXFORD
SELECTMEN'S MEETING**

Adam also expressed a 'Thank you to all involved in budget season this year. The process went very well.

8. SELECTMEN ITEM

Discussion on the repair that needs to be done on the Whittemore Road. Selectmen, Dana Dillingham expressed concern of the cost of the Town may have accrued due to the clean-up of the gravel on Route 26.

9. SIGN WARRANTS – 110, 111, 114, 115, 116, 117, 118, 119, 120

Motion to sign the warrants by Scott Hunter. Motion seconded by Floyd Thayer and passed unanimously.

10. EXECUTIVE SESSION

10.1. To enter into an executive session to discuss the disposition of property (real estate) pursuant to M.R.S.A Title 1, Chapter 13, Section 405 (6)(C).

Motion to move into executive session to discuss the disposition of property (real estate) pursuant to M.R.S.A Title 1, Chapter 13, Section 405 (6)(C). at 6:40 PM by Dana Dillingham, seconded by Scott Hunter, and passed unanimously.

Motion to end Executive Session 10.1 at 7:04 P.M. by Scott Hunter, seconded by Floyd Thayer, passed unanimously.

10.2. To enter into an executive session to discuss a personnel matter pursuant to M.R.S.A. Title 1, Chapter 13, Section 405 (6)(A).

Motion to move To enter into executive session to discuss the disposition of property (real estate) pursuant to M.R.S.A Title 1, Chapter 13, Section 405 (6)(C). at 7:04 P.M. by Scott Hunter, seconded by Floyd Thayer, passed unanimously

Motion to end Executive Session 10.2 at 7:30 P.M. by Dana Dillingham, seconded by Floyd Thayer, passed unanimously.

The Board of Selectmen and the Town Manager, Adam Garland thanked Chief Michael Ward for his exceptional services to the Town of Oxford and its residents and accepted the letter of retirement effective June 2nd, 2022.

11. ADJOURNMENT

Motion to adjourn at 7:32 PM by Dana Dillingham, seconded by Floyd Thayer and passed unanimously.