

**TOWN OF OXFORD  
SELECTMEN'S MEETING**

**Minutes – July 1, 2021**

CALL TO ORDER at 6:00 PM – Chairman, Caldwell Jackson presided. Scott Hunter, Sharon Jackson, Dana Dillingham, Floyd Thayer, Adam Garland, and Elizabeth Olsen and members of the public were present.

2. ACTION ON MINUTES

2.1. *Action on Minutes dated June 17, 2021.*

*Motion to approve by Scott Hunter, seconded by Dana Dillingham. Passed 5-0.*

3. ADJUSTMENTS TO AGENDA

4. PUBLIC COMMENTS – Please state your name and Town that you are from for the record

Heather Langelier – Requested the Board investigate having a Summer Recreation Program for Children. She referenced the program in Harrison as a self-funded all summer program. The board agreed they would put it on the agenda for discussion at the next meeting.

Lois Pike requested the bamboo be cut at the end of Aspen Ave.

5. BUSINESS ITEMS

5.1. To sign a Quit Claim Deed conveying a tax acquired property back to the owner (Acct 2391, Jaime Lynn Young)

*Motion to approve by Sharon Jackson, seconded by Dana Dillingham. Passed 5-0.*

5.2. To approve a toll road to be held by the Oxford American Legion Post on Saturday July 3<sup>rd</sup> (rain Date July 10<sup>th</sup>) from 10 AM to 1 PM on King Street and Skeetfield Road – Continued

*Floyd Thayer motioned to allow a toll road fundraiser to be held on the Skeetfield Road provided proof of liability insurance is submitted to the Town, seconded by Scott Hunter. Passed 5-0.*

5.3. To approve a toll road to be held by the Horses Across Maine on Sunday July 11<sup>th</sup> from 10 AM to 1 PM on the King Street Little Androscoggin Bridge – Continued

*Floyd Thayer motioned to allow a toll road fundraiser to be held on the Roller Rink Road provided proof of liability insurance is submitted to the Town, seconded by Scott Hunter. Passed 5-0.*

5.4. Accept donation of \$1,000 to the Oxford Police Dept. D.A.R.E. Program – Oxford Seventh Day Adventist Church

*Motion to accept by Sharon Jackson, seconded by Scott Hunter. Passed 5-0.*

5.5. Road Impact Fee Discussion

6/17/21 the board inquired about implementing a road impact fee to offset damage caused by local commercial trucks. The Town Manager provided two separate ordinance examples: one retrospective that would require payment prior to construction of new or expanding properties and one more prospective that would post roads at a lower weight limit for part, or all of the year and violators would be fined.

Timeline – work on an ordinance and move to town meeting in 2022.

5.6. Personnel Policy Exception Request

Adam Garland presented a change in policy – Page 5 Family Members Employed by the Town – adding language to A.

A. Not more than one family member of any family shall be employed full-time in the same department at any one time. In the case of a hardship or emergency within Town's Public Safety

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Departments, the Town Manager may grant a waiver to this requirement. The Town Manager may only grant a waiver as long as it does not violate paragraph "B" or "C" of this section. All waivers by the Town Manager shall be considered on a case by case basis. All decisions regarding waivers of this paragraph mad by the Town Manager are final.

Floyd Thayer – Concerned about how promotions would be handled.

Dana Dillingham – Questioned if direct supervision would be an issue.

Scott Hunter – When previously reviewed, language for this section was discussed and hard to come up with. He supported the proposed language.

*Dana Dillingham motioned to update the language as proposed adding language - no employee should be under supervision of a relative on a regular basis. Seconded by Floyd Thayer. Passed 5-0.*

6. DEPARTMENT HEAD REPORT

Chief Ward – Short handed and one officer is going to the academy in August. School Resource Officer was a success and very busy. PD has been doing extra patrols through Pismo due to increase of vandalism.

7. TOWN MANAGER'S REPORT

7.1. Pottle Field ADA Bathroom Update – out to RFP to finish the project.

7.2. RFP Updates – New fillable forms have been created. Highway truck, Sewer Jetter and Wheel Loader have all gone out to bid.

7.3. LD 32 – Change to Remote participation in public meetings – Remote meetings would need an adopted policy. MMA is currently working on a policy.

7.4. Thompson Lake Dam – Fish screen for West gate has been completed and is being scheduled for installation. The Center screen is being reengineered into 3 sections to make it easier to install.

7.5. Welchville Dam – August 5<sup>th</sup>, 2021 meeting – VHB Engineering will be attending the meeting to present the natural grade control project that was the result of the 2019 Study.

7.6. The sale of the town office has been contracted with The Fletcher Group – Patrick Casalinova, Agent. Floyd Thayer asked about an appraisal. Adam Garland stated that appraisers are 6 to 8 weeks out. The office is being listed without a price until the appraisal comes in.

8. SELECTMEN ITEMS

Dana Dillingham – Suggested reflective paint or tops on the new concrete barriers at the Transfer Station. Culvert across from Henry Jackson's on Sam Rowe is plugged and has washed out.

Floyd Thayer – Tree by Morneau's Driveway should be looked at for removal – Dead pine may come down into the road.

Scott Hunter – Asked about reaching out to companies to expand internet to underserved roads. Adam Garland stated Elizabeth Olsen was currently working on the project.

9. SIGN WARRANTS – 156, 157, 158, 159, 160, 161, 1

*Dana Dillingham motioned to sign the warrants; Scott Hunter seconded. Passed 5-0.*

10. ADJOURNMENT

*Motion to adjourn at 6:45 PM by Floyd Thayer, second by Sharon Jackson. Passed 5-0.*