

**TOWN OF OXFORD
SELECTMEN'S MEETING**

Minutes – July 15, 2021

PUBLIC HEARING

Public Hearing was opened at 6:00 PM on the Oxbow Brewing Co. Liquor License Renewal – no comments – Hearing closed at 6:00 PM

CALL TO ORDER at 6:00 PM – Chairman, Caldwell Jackson presided. Scott Hunter, Sharon Jackson, Dana Dillingham, Floyd Thayer, Adam Garland, and Elizabeth Olsen and members of the public were present.

2. ACTION ON MINUTES

2.1. *Action on Minutes dated July 1, 2021.*

Motion to approve by Scott Hunter, seconded by Sharon Jackson. Passed 5-0.

3. ADJUSTMENTS TO AGENDA

4. PUBLIC COMMENTS – Please state your name and Town that you are from for the record

5. BUSINESS ITEMS

5.1. Approve the Liquor License Application for Oxbow Brewing Company.

Motion to approve by Dana Dillingham, seconded by Floyd Thayer, passed 5-0.

5.2. Reappoint John Crumpton to the Historic Preservation Committee.

Motion to appoint by Dana Dillingham, seconded by Sharon Jackson, passed 5-0.

5.3. Approve a Mass Gathering Permit for the Oxford County Agricultural Society.

Motion to approve by Dana Dillingham, seconded by Floyd Thayer, passed 5-0.

5.4. Accept Grant Funds (\$20,000 for mobile device terminals) from the Stephen King Foundation – Oxford Police Department

Motion to accept by Floyd Thayer, seconded by Sharon Jackson, passed 5-0.

Dana Dillingham encouraged Fire/Rescue to apply next fiscal year.

5.5. Maine Department of Transportation Bill ref work completed March 2018 on Route 26/121 (Sewer Manholes)

MDOT Bill for manhole cover repair from 2018 needs payment – unbudgeted.

Floyd Thayer motioned to transfer \$37,000 from Fund Balance Policy Reserve Account to the Highway Improvement Reserve Account, seconded by Sharon Jackson, passed 5-0.

Floyd Thayer motioned to allow the Town Manager to spend \$37,000 from the Highway Improvement Reserve Account to pay the MDOT bill in the amount of \$37,000 dated April 2, 2021, seconded by Sharon Jackson, passed 5-0.

5.6. Electricity Discount Opportunity – Colin Willebrandt

Jeffery Ducharme from Solar on Earth discussed discounts available to businesses and residents on their CMP electric bills on both delivery and supply. A representative will meet with Adam Garland to discuss further. Sharon Jackson suggested putting a link on the web site.

6. DEPARTMENT HEAD REPORT

6.1. Recreation Department Programs Review/Discussion w/Director Patty Hesse

Patty Hesse went through the programs currently offered, Nichole Bingo, Stitching, and Exercise for the seniors and Basketball for the youth. She has received little participation from the youth in the past. Several one day events have also been scheduled.

Sharon Jackson recommended having the Recreation Committee hold regularly scheduled and

**TOWN OF OXFORD
SELECTMEN'S MEETING**

advertised meetings. The Recreation Director had been moved from part time to a full-time position to have active adult and children's programs.

The selectmen agreed to look at Pottle Field to see if the entrance could be enlarged and if a pavilion on the field, suggested by Patty Hesse, would be useful.

Scott Hunter suggested a town survey to see what citizens would like to have or would participate in.

7. TOWN MANAGER'S REPORT

7.1. Town line sign was repaired (veteran friendly portion), Bamboo at Aspen Ave and Station Rd. has been cut, culvert at the East Oxford Rd/Hebron Rd was repaired, hazard tree on Station Rd was found to be outside of the town's right of way.

Patrick Casalinova, the town's real estate agent, has done a walk through and taken pictures – should be listed on Friday accepting offers. The Board would like the building appraised and know the value put on by the town assessor.

8. SELECTMEN ITEMS

Scott Hunter – Requested update on properties 322 Robinson Hill Rd and 260 King St. (dangerous building).

Adam will discuss with CEO and bring back and update on August 5th, 2021.

Sharon Jackson suggested discussion begin on spending the funding from the American Reserve Plan Act.

Adam Garland will be attending a discussion on the use of the funds on July 22nd, 2021. Will discuss on August 5, 2021.

9. SIGN WARRANTS – 162, 163, 164, 2, 3, 4, 5, and 6

Motion to sign the warrants by Sharon Jackson, seconded by Scott Hunter, passed 5-0.

10. EXECUTIVE SESSION

10.1. To enter in executive session to discuss a personnel matter pursuant to M.R.S.A. Title 1, Chapter 13, Section 405 (6)(A).

Motion to enter into executive session by Scott Hunter at 6:58 PM, second by Sharon Jackson, passed 5-0.

Out at 7:12 PM

10.2. To enter in executive session pursuant to M.R.S.A. Title 1, Chapter 13, Section 405 (6)(F). Abatement of Local Property Tax.

Motion to enter executive session at 7:20 PM by Scott Hunter, seconded by Floyd Thayer, passed 5-0.

Out at 7:20

11. ADJOURNMENT

Motion to adjourn at 7:20 by Floyd Thayer, second by Scott Hunter. Passed 5-0.