

**TOWN OF OXFORD  
SELECTMEN'S MEETING MINUTES**

**Minutes- December 16, 2021**

1. CALL TO ORDER @ 6:00 PM- Chair Caldwell Jackson presided. Vice-Chair Sharon Jackson, Dana Dillingham, Floyd Thayer, Scott Hunter, Adam Garland, Elizabeth Olsen, and members of the public were present.
2. ACTION ON MINUTES
  - 2.1. Action on minutes dated December 02, 2021.  
*Motion to accept by Scott Hunter, seconded by Floyd, passed 5-0.*
3. ADJUSTMENTS TO AGENDA
  - 3.1. Donation to Town of Oxford – Aaron and Amanda Ouellette - Daddy-O's  
*Motion to accept a \$2500.00 donation from the Ouellette's for a Resident Aid Reserve fund to help those in need that don't qualify for General Assistance or supplies General Assistance cannot provide. Motion by Floyd Thayer, second by Dana Dillingham, passed 5-0.*
4. PUBLIC COMMENTS – Please state your name and Town that you are from for the record
5. BUSINESS ITEMS
  - 5.1. Appointment of Janet Smith to the Recreation Committee  
*Motion to appoint by Dana Dillingham, second by Floyd Thayer, passed 5-0.*
  - 5.2. Appointment of James Goforth as a member of the Appeals Board  
*Motion to appoint by Floyd Thayer, second by Sharon Jackson, passed 5-0.*
  - 5.3. Appointment of Teresa Grenier as the Registrar of Voters  
*Motion to appoint by Dana Dillingham, second by Floyd Thayer, passed 5-0.*
  - 5.4. Accept \$4,000 grant from the Stephen King Foundation for the Fire Department (AEDs)  
*Motion to accept by Floyd Thayer, second by Dana Dillingham, passed 5-0.*
6. DEPARTMENT HEAD REPORT
  - 6.1. Town Clerk Report - Elizabeth Olsen –Town Report Dedication Discussion  
Elizabeth reported:
    - 56% of the taxes have been paid
    - About 40 properties with maturing liens will come to the board for review next month.
    - Asking for suggestions for the Town Report cover and dedication.
    - Thanks to Teresa Grenier for the holiday decorating.
7. TOWN MANAGER'S REPORT
  - 7.1. FY2022-2023 Budget Season Discussion w/Selectmen
    - Proposed budget season calendar with joint meetings with BOS and Budget

**TOWN OF OXFORD  
SELECTMEN'S MEETING MINUTES**

Committee. (The Board agreed with the proposal)

- Town Meeting Consideration – Rather on Saturday June 11<sup>th</sup>, would the board like to consider a weeknight? Dana Dillingham suggested looking at school calendar to make sure it is not the same evening as a graduation event. Floyd suggested polling the citizens via social media.

**8. SELECTMEN ITEMS**

Scott Hunter would like to revisit the remote meeting policy due to the recent school closings.

Dana Dillingham stated we should be broadcasting live on more than just a local channel. He also feels elected officials should attend in person meetings as much as possible. Sharon Jackson agreed.

Adam Garland will put the remote policy onto the next agenda for review.

**9. SIGN WARRANTS – 67, 68, 69, 70, 71, 72**

*Motion to sign the warrants by Scott Hunter, seconded by Sharon Jackson, passed 5-0.*

**10. EXECUTIVE SESSION**

10.1. To enter into executive session to discuss disposition of property (real estate) pursuant to M.R.S.A Title 1, Chapter 13, Section 405 (6)(C).

*Motion to enter executive session at 6:25 by Dana Dillingham, second by Sharon Jackson, passed 5-0.*

*Motion to come out of executive session at 6:55 by Floyd Thayer, second by Sharon Jackson, passed 5-0.*

**11. ADJOURNMENT**

*Motion to adjourn by Floyd Thayer at 6:55 PM, second by Sharon Jackson, passed 5-0.*