

**TOWN OF OXFORD  
SELECTMEN'S MEETING MINUTES**

**Minutes- November 18, 2021**

1. **CALL TO ORDER @ 6:00 PM- Chair Caldwell Jackson presided. Vice-Chair Sharon Jackson, Dana Dillingham, Floyd Thayer, Adam Garland, Elizabeth Olsen, and members of the public were present. Scott Hunter was excused.**
2. **ACTION ON MINUTES**
  - 2.1. *Action on minutes dated November 4, 2021.*  
*Motion to approve by Dana Dillingham, second by Floyd Thayer, passed 4-0.*
3. **ADJUSTMENTS TO AGENDA**
  - 3.1. **Appointment of Samuel Loboizzo to the Planning Board**  
  
*Motion to appoint Samuel Loboizzo to the planning board by Dana Dillingham, second by Sharon Jackson, passed 4-0.*
4. **PUBLIC COMMENTS – Please state your name and Town that you are from for the record**  
None
5. **BUSINESS ITEMS**
  - 5.1. **Approval of Marijuana Business Application – Stuart Littlefield, DBA Green Lantern**  
*Motion to approve by Sharon Jackson, second by Floyd Thayer, passed 4-0.*
  - 5.2. **Review Received Sewer Department Sludge Dewatering Facility Bids**  
4 bids were received from 2.5 to 3.9 million. The Engineer will be reviewing the RFPs. Zhenya Shevchenko has found an alternative to building. Anson/Madison dewatering facility is taking sludge. The current sludge build up has been transported to the facility for 5,000. They are willing to do a 5 year contract.  
Dana Dillingham requested a contract with Anson/Madison for the next meeting to review and possibly sign.
  - 5.3. **Oxford Business Park – Four Wheeler/Snowmobile Trail Discussion**  
A map of the current trail system was reviewed. The board listened to Dan Dubois' concerns about the future of ITS89. It was suggested he contact the abutting land owners for other possible routes. The board gave permission to keep the trail as is, going up the side of Park Road for this year. The board may consider alternatives in the future.
  - 5.4. **Approve CMP Pole Permit – Number Six Road**  
*Motion to approve by Floyd Thayer, second by Sharon Jackson, passed 4-0.*
  - 5.5. **Accept Fire Department Grant (\$16,624.80)**  
*Motion to accept by Dana Dillingham, second by Floyd Thayer.*  
Dana asked if this grant replaced the budgeted funds. Adam stated that the grant allowed for the purchase of the additional equipment needed.  
*Passed 4-0.*

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5.6. American Rescue Plan Act Funds – Continued

Adam Garland spelled out the 3 options for use of funds the BOS had discussed.

- A) Revenue Loss
- B) Expand Broadband
- C) Road Improvement

Adam explained that Road Improvement did not fit within the parameters of the grant. If the decision was made to use the funds for lost revenue, there was a possibility to review the fund balance policy for available funds for the road improvement.

Sharon Jackson is in favor of using the available Cable Franchise funds and the Franchise funds in this coming year and ARPA funds to expand the broadband. She stated that Spectrum was presenting an affordable way to meet the longtime need.

*Motion by Dana Dillingham to enter a contract for \$140,000 broadband expansion project with Spectrum using ARPA funding and Cable Franchise funds from the reserve and incoming 2022 Cable Franchise Funds, second by Sharon Jackson, passed 4-0.*

*Motion by Dana Dillingham to use the remainder of the ARPA funds for Revenue lost, second by Floyd Thayer, passed 4-0.*

5.7. Appointment of Timothy Mosher to the Planning Board

*Motion to appoint Timothy Mosher to the planning board by Sharon Jackson, second by Dana Dillingham, passed 4-0.*

6. DEPARTMENT HEAD REPORT

Elizabeth Olsen thanked Teresa Grenier for all her work during the past few weeks and elections. She also thanked Highway and everyone else involved.

7. TOWN MANAGER'S REPORT

7.1. Town Staff Acknowledgement and "Thank You" to Residents

Adam thanked the staff and citizens for helping get through the past few weeks.

7.2. Oxford Fire Rescue Association – Spirit of America Award

Congratulations on the honor of receiving this award.

Lot 10 in the business park has sold to Spudmax, INC.

8. SELECTMEN ITEMS

Dana Dillingham reported that a corner sign was down on the East Oxford Road near Alan Coffin's residence.

9. SIGN WARRANTS – 55, 56, 57, 58, 59, 60, and 61

*Motion by Sharon Jackson to sign the warrants, second by Floyd Thayer, passed 4-0.*

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**10. EXECUTIVE SESSION**

- 10.1. To enter into executive session to discuss disposition of property (real estate) pursuant to M.R.S.A Title 1, Chapter 13, Section 405 (6)(C).

*Motion to enter executive session at 6:42 PM by Dana Dillingham, second by Sharon Jackson, with Patrick Casalinova and Tina passed 4-0.*

- 10.2. To enter into executive session to discuss a personnel matter pursuant to M.R.S.A. Title 1, Chapter 13, Section 405 (6)(A).

*Motion to exit from executive session at 7:51 PM by Floyd Thayer, second by Sharon Jackson, passed 4-0.*

**11. ADJOURNMENT**

*Motion to adjourn at 7:51 PM by Floyd Thayer, second by Sharon Jackson, passed 4-0.*