

**TOWN OF OXFORD
SELECTMEN'S MEETING**

Minutes – August 5, 2021

5:00 PM Workshop – Welchville Dam

David Cloutier – Water Resource Engineer – Presentation of Grade Controls as an alternative to repair/replace of the Welchville Dam. Estimated cost +/- \$50,000 plus engineering.

- Water levels were studied in 2019
- Wetlands were identified in 2021 (protection of Habitat and species for permitting need)
- Hydraulic modeling was completed in 2021
 - Water levels to be kept as consistent as possible
 - Location, access, portage path, number of ripples
 - Temporary access to building site will be needed (may want to consider trying to get a permanent easement)
- Next steps:
 - Pre-permitting meeting 8/06/2021 with Army Core of Engineers/DEP
 - Build
 - Dam Removal (after 1 to 2 years of testing grade controls)
- Discussion/concerns:
 - Concerns with run off and back flow from the Thompson Lake dam that provides flowage into the ponds. Suggested a water budget study be done.
 - How much maintenance? None
 - Why remove the Dam? May be a requirement of the permitting.
 - Once installed can you tweak the grades? Yes.

CALL TO ORDER at 6:00 PM – Vice - Chairman, Sharon Jackson presided. Scott Hunter, Dana Dillingham, Floyd Thayer, Adam Garland, and Elizabeth Olsen and members of the public were present.

2. ACTION ON MINUTES

2.1. Action on Minutes dated July 15, 2021.

Motion to approve by Scott Hunter, seconded by Floyd Thayer. Passed 4-0.

3. ADJUSTMENTS TO AGENDA

4. PUBLIC COMMENTS – Please state your name and Town that you are from for the record

5. BUSINESS ITEMS

5.1. Wastewater Treatment Facility Dewatering Facility Update w/Engineer

Brent Bridges from Woodard and Curran bought the completed design of the new dewatering facility. He explained the design would be using gravity and sun to dry the sludge with no odor and all water being captured and returned through the town sewer system. Dry Residuals will be transported to a landfill. The facility is being built to enable it to be expanded in the future.

The RFP will be written to with alternates of adding sewer and water to all of Park Street and one that includes the addition sewer and water to Schiavi Drive.

The sludge currently being held will take 1+ years to dry. Once done, the sludge produced will be dried twice a year for 2 to 3 months, opening the opportunity to offer the service to surrounding communities for revenue.

Brent recommended calling 8 to 10 contractors for feedback on available time and construction supplies. He will bring back to the board his recommendation on timing of the RFP based on the information gathered. The board agreed with his recommendation.

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5.2. To appoint Heather Langelier to the Recreation Committee.

Motion to appoint by Dana Dillingham and seconded by Floyd Thayer. Passed 4-0.

5.3. Review/Award the Sewer Jetter Bid

Motion to award the bid to Amazing Machines for the bid price of 40,032.20, taking the funds from the WWTF Reserve account. Second by Scott Hunter and passed 4-0.

5.4. Review/Award the Highway Department Pickup Truck Bid

Motion to award the bid to Ripley and Fletcher for the 2500 with plow, the truck to be any color they may have in stock, and to take funding from the Fund Balance Policy Account. Second by Dana Dillingham. Passed 4-0.

5.5. Review/Award Pottle Field ADA Bathroom Bid

Dana Dillingham motioned to reject all bids, seconded by Scott Hunter, passed 4-0.

5.6. Review/Award Transfer Station Wheel Loader Bid

Discussion on possibly taking the wheeler from highway and using it at the transfer station, with a new wheeler going to highway. Ed Knightly felt the highway wheeler was too big and could cause damage to the building. Several of the board thought he could make it work. Scott Hunter was in favor of buying new for the transfer station.

Dana Dillingham motioned to award the bid to Milton Cat for 96,900 if they offer zero-interest financing. Second by Scott Hunter. Passed 4-0.

5.7. Approve the liquor license renewal application for Applebee's Neighborhood Grill.

Scott Hunter motioned to approve, second by Dana Dillingham, passed 4-0.

5.8. Approve a supplemental tax bill for Account 1446.

Dana Dillingham motioned to approve the supplemental, second by Scott Hunter, passed 4-0.

5.9. Approve a supplemental tax bill for Account 254.

Floyd Thayer motioned to approve the supplemental, second by Dana Dillingham, passed 4-0.

5.10. Discuss plans for future American Rescue Plan Funds

Adam Garland reported approximately \$430,000 of funding is supposed to be coming. He has 3 options worth consideration.

1. Replacing the lost Casino Revenue - this would put the money into an account that could be used by the board as needed.
2. Sewer Expansion on the current dewatering project.
3. Broadband expansion for the underserved- \$190,000 for a cost share through Spectrum.

Adam recommended option 1. Stating the monies could then be used for option 1 and 2 if the board wished.

6. DEPARTMENT HEAD REPORT

6.1. Code Enforcement Officer Updates on 322 Robinson Hill Road and 260 King Street

Tabled

6.2. Fire Chief and Town Manager discuss Fire/EMS Department Staffing Shortages

There is staffing shortages, neighboring towns have higher wages. The chief and town manager are looking for alternative ways to increase pay without asking for an increased budget.

7. TOWN MANAGER'S REPORT

7.1. Town Office Building Listing Status Discussion

Appraisal would cost \$5500 and is 8 to 10 weeks out. Town has an assessed value of \$800,00. The board agreed to use the assessed value as the asking price.

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8. SELECTMEN ITEMS - none

9. SIGN WARRANTS – 7, 8, 9, 10, 11, 12, 13, 14, 15, 165

Motion to approve the warrants by Scott Hunter and seconded by Floyd Thayer, passed 4-0.

10. EXECUTIVE SESSION

10.1. To enter in executive session to discuss a personnel matter pursuant to M.R.S.A. Title 1, Chapter 13, Section 405 (6)(A).

Motion to enter executive session at 7:17 pm by Dana Dillingham and seconded by Scott Hunter.

Passed 5-0.

Motion to exit executive session at 7:45 by Scott Hunter, second by Floyd Thayer, passed 4-0.

11. ADJOURNMENT

Motion to adjourn at 7:46 by Scott Hunter, second by Floyd Thayer, passed 4-0.