

**TOWN OF OXFORD
SELECTMEN'S MEETING MINUTES**

Minutes- September 2, 2021

1. **CALL TO ORDER @ 6pm- Chair Caldwell Jackson presided. Vice-Chair Sharon Jackson, Scott Hunter, Dana Dillingham, Floyd Thayer, Adam Garland, Paul Hewey, Donna Hays, Teresa J Grenier and members of the public were present.**
2. **ACTION ON MINUTES**
 - 2.1. *Action on minutes dated August 19, 2021.*
Motion to approve by Dana Dillingham, seconded by Floyd Thayer. Passed 5-0
3. **ADJUSTMENTS TO AGENDA: None**
4. **PUBLIC COMMENTS: None**
5. **BUSINESS ITEMS**
 - 5.1. **FY2021-2022 Tax Commitment**
Adam Garland recommended the Tax Commitment remain unchanged from last year's MIL rate of 15%.

Discussion: Dana Dillingham expressed disappointment that the MIL rate had not been reduced.
Motion to approve Tax Commitment by Floyd Thayer, seconded by Scott Hunter. Passed 5-0
 - 5.2. **Marijuana Business License Application – Oxford Provisions, LLC**
Motion to approve Oxford Provisions, LLC application by Sharon Jackson, seconded by Scott Hunter. Passed 5-0
 - 5.3. **Accept \$1,000 donation by the Oxford Seventh Day Adventist Church to the Oxford Police Department DARE Program**
Motion to accept the donation by Floyd Thayer, seconded by Sharon Jackson. Passed 5-0
 - 5.4. **Review/Award Transfer Station Wheel Loader Bid – Continued**
Adam Garland recommended to the Board to reject all bids due to the result of the on-site review last week at the Transfer Station.
Motion to reject all bids by Sharon Jackson, second by Floyd Thayer. Passed 5-0
 - 5.5. **Review/Award Transfer Station Building Painting Bid – Continued**
Adam Garland recommended to the Board to reject all bids as a specs clarification are needed and will be revisited in the spring.
Motion to reject all bids by Sharon Jackson, seconded by Floyd Thayer. Passed 5-0
 - 5.6. **Review/Award Public Safety Building Security Camera Bid – Continued**
Adam Garland recommended RNROS, with an additional adjustment cost of a manlift.

Discussion: RNROS references had positive feedback. Dana Dillingham asked for clarification on the breakdown of the bid, which was amended to include the manlift costs.
Motion to approve RNROS bid by Floyd Thayer, seconded by Sharon Jackson. Voted 5-0
 - 5.7. **Appoint Teresa Grenier to the Planning Board as an Alternate Member**
Motion to approve the appointment by Floyd Thayer, seconded by Sharon Jackson. Passed 5-0
6. **DEPARTMENT HEAD REPORT**
 - 6.1. **Cost Recovery Service – Fire Department – Chief Paul Hewey**
Paul Hewey presented a revenue recovery program through a company called Central Maine Cost Recovery where insurance companies would be billed for fire/rescue services.

Discussion: Floyd Thayer asked about fee schedules and whether hourly or per event. Sharon

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Jackson questioned what happens to the uninsured and if the insurance company would increase costs to the people involved. Dana Dillingham requested a list of other towns with the program. Caldwell Jackson suggested to continue the discussion at the next meeting.

7. TOWN MANAGER'S REPORT

7.1. Welchville Dam Update

Adam Garland reported the engineer is working on permits, project costs and preparation of a list for affected owners for MDEP and the Army Corp are simultaneously. Advised if anyone wishes to be kept informed to contact him as there is a email list being compiled for updates on the project.

7.2. Maine Public Employees Retirement System – Law Update Discussion

Adam Garland presented a change by MPERS regarding enrollment by employees which would possibly require a special town meeting to administer by November 1st, 2021.

Discussion: Sharon Jackson strongly encourages the BOS to consider the option as it will allow employees to join MPERS at another date other than just at the employment date. Sharon Jackson advised the MPERS Board is meeting on September 9th, 2021 to add a provision to allow municipalities to wait for the normal Town Meeting in June to opt- in to the revision. Floyd Thayer inquired about the different retirement programs being offered. Caldwell Jackson suggested to continue the discussion at the next meeting to await the MPERS Board action on whether a Special Town Meeting would be needed or to wait for the annual June Town Meeting.

8. SELECTMEN ITEMS

Scott Hunter recommended that the BOS opt to buy a Christmas Tree annually as the one planted has having difficulty maintaining health. All board members agreed with his assessment.

Caldwell Jackson advised he was approached by Brian Paradis regarding a bronze plaque that signified the donation of Pismo Beach to the town by the American Legion WWI and WWII veterans. Paradis was asking if the town would be willing to place it down at the beach for the public to see. Dana Dillingham would like to see the plaque in question. Adam Garland showed a picture of the plaque and Caldwell Jackson suggested it be brought to the next meeting.

Caldwell Jackson advised the Highway Department was able to re-install signs that had been missing.

Adam Garland updated BOS regarding the IF&W progress on the fish screens.

Adam Garland advised the Fire/Rescue and Police Departments handled the Oxford 250 event very well this past weekend. Floyd Thayer commented it was a good-sized crowd.

9. SIGN WARRANTS – 22, 23, 24, 25, 26, and 27

Motion to approve the warrants by Scott Hunter, seconded by Sharon Jackson. Passed 5-0.

10. EXECUTIVE SESSION

10.1. To enter in executive session to discuss a personnel matter pursuant to M.R.S.A. Title 1, Chapter 13, Section 405 (6)(A).

*Motion by Scott Hunter to enter Executive Session at 6:40pm, seconded by Sharon Jackson.
Passed 5-0*

11. ADJOURNMENT

Motion to adjourn at 07:25pm by Scott Hunter, seconded by Floyd Thayer. Passed 5-0