**January 2, 2020**

**Minutes**

**CALL TO ORDER at 6:00 PM –Chairman Scott Hunter presided. Sharon Jackson, Samantha Hewey, Caldwell Jackson, Butch Asselin, and Elizabeth Olsen and members of the public were present.**

1. **FLAG SALUTE**
2. **ACTION ON MINUTES**
   1. ***Action on minutes dated December 19th, 2019.***

*Motion to approve by Caldwell Jackson and seconded by Samantha Hewey. Passed 4-0.*

1. **ADJUSTMENTS TO AGENDA –**
   * + - 1. Letter to the Oxford County Commissioner’s in regards to public safety radio communications.
2. **PUBLIC COMMENTS – Please state your name and Town that you are from for the record**

Several members of the pubic spoke to the Thompson Lake Dam project and expressed the need to work with the other towns with interest in the dam and should be requesting additional funding. The consensus of the public that spoke was to replace the stop logs only and look into replacement of the dam.

1. **OLD BUSINESS** 
   1. **To accept the bid from \_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the amount of $\_\_\_\_\_\_\_\_\_\_ for the Thompson Lake Dam Rehab Project.**

Kingsbury Companies, LLC - $529,400

H.E. Callahan Construction - $1,060,700

*Motion to reject all bids by Caldwell Jackson and seconded by Samantha Hewey.*

The project may be less expensive to complete starting Labor Day. RFP will go back out with new timeline.

*Motion passed 4-0.*

1. **NEW BUSINESS**
   1. **To accept the bid withdrawal from Chesterfield Associates.**

*Motion to accept the withdrawal by Samantha Hewey and seconded by Caldwell Jackson. Passed 4-0.*

* 1. **Code Officer – update on 322 Robinson Hill Rd.**

Code asked to table the discussion due to foreclosure proceedings.

* 1. **To approve a request to transfer $1265.97 from 85-01-85-55 Computer Reserve to 10-01-20-03 Hardware for computer upgrades in the administrative offices.**

*Motion to approve by Caldwell Jackson, seconded by Sharon Jackson. Passed 4-0.*

* 1. **Presentation of the Capital Plan**

Butch presented the Capital Plan for review by the Board.

* 1. **Letter to the Oxford County Commissioner’s in regards to public safety radio communications.**

Serious issues with the equipment located on Streaked Mountain is inhibiting communications for Public Safety.

*Motion to send a letter from the Chairman asking the Board of Commissioners to insure the equipment is functioning properly and to keep the Chief apprised of the condition of the system maintenance.*

1. **DEPARTMENT HEAD REPORT**

The Code office spoke about her duties and the projects she has been working on. She explained the 911 addressing, stating that usually only buildings get addressed and it important to display the numbers on your house or camp.

Patty Hesse, Rec Director gave thanks to Polly’s Variety for donating finger sandwiches and potato salad to a New Year’s party and would like to have a plaque made in gratitude for all the continued donations.

1. **TOWN MANAGER’S REPORT**

* Currently broadcasting live, but there remains a glitch to get the stream onto the channel.
* Selectmen workshops scheduled for Wednesday, January 15th, 2020 6PM – Municipal Roads and Wednesday, January 29th, 2020 6PM – Personnel Policy
* After 14 years of service Joni Catalano is retiring on Jan. 31, 2020. We will be holding an open house in her honor on January 31, 2020 from 11:00 – 2:00, please join us.
* Currently working on the Budget
* Economic Development Committee with be meeting on January 7, 2020.

1. **SELECTMEN ITEMS**

Scott Hunter asked if a new sign for the Rec Department was in the CIP budget. Butch assured him that it was.

Samantha Hewey asked for the dates of the Budget Meetings – Butch will let her know.

1. **SIGN WARRANTS 80, 81, 82, 83, 84, 85 and 88**

*Motion to sign the warrants by Samantha Hewey, seconded by Caldwell Jackson. Passed 4-0.*

1. **ADJOURNMENT**

*Motion to adjourn at 6:50 PM by Scott Hunter and seconded by Caldwell Jackson. Passed 4-0.*