**6:00 PM April 16th, 2020**

**CALL TO ORDER at 6:00PM –Chairman Scott Hunter presided. Samantha Hewey, Caldwell Jackson, Dana Dillingham, Sharon Jackson, Butch Asselin, Elizabeth Olsen were present along with members of the public using Microsoft Teams virtual meeting.**

1. **ACTION ON MINUTES**
   1. ***Action on minutes dated April 2nd, 2020.***

*Motion to approve by Sharon Jackson and seconded by Samantha Hewey. Passed 5-0.*

1. **ADJUSTMENTS TO AGENDA –**
2. **PUBLIC COMMENTS – Please state your name and Town that you are from for the record**
3. **OLD BUSINESS -None**
4. **NEW BUSINESS**
5. **Henry Jackson, Chair of the Budget Committee to speak on recommendations.**

Henry reported that the committee met 3 times and made some reductions to the budget. The committee asked to have an input in the COLA and benefit package set for the employees.

1. **To approve the Town Manager to accept the Wastewater Infrastructure State**

**DEP Grant in the amount of $175,000.**

*Motion to approve by Sharon Jackson and seconded by Dana Dillingham. Passed 5-0.*

1. **To approve a request to transfer from 85-01-85-11 (Fuel Reserve) to account 80-02-10-05 in the amount of $846.70 (Keep Oxford Warm Fuel account).**

*Motion to approve by Caldwell Jackson and seconded by Sharon Jackson. Passed 5-0.*

1. **To accept a donation of 3 HP EliteBooks from Eric Ciborowski Jr.**

*Motion to accept by Samantha Hewey and seconded by Caldwell Jackson. Passed 5-0.*

Thank you from the Board.

1. **To sign the quit claim deed for consideration paid on U50-004-013.**

All back taxes were paid in full prior to April 1st, 2020*.*

*Motion to sign by Samantha Hewey and seconded by Sharon Jackson. Passed 5-0.*

1. **To approve the write off uncollectable real estate taxes in the amount of $2323.56 plus interest and costs.**

Tax acquired Mobile homes were destroyed or moved prior to foreclosure.

*Motion to approve by Sharon Jackson and seconded by Dana Dillingham. Passed 5-0.*

1. **Discussion on an alternate Town meeting date July 11th and July 14th, 2020 pairing with the State Primary Election date.**

*Motion to have the Annual Town Meeting on July 11th, 2020 and the election on July 14th, 2020 by Caldwell Jackson and seconded by Dana Dillingham. Passed 5-0.*

1. **To make final recommendations and approve the Town Meeting Warrant articles for the 2020 Town Meeting.**

**To approve the following articles:**

1. **Admin: $771,202 by Sharon Jackson, 2nd Samantha Hewey. Passed 5-0.**
2. **Police: $931,712 by Sharon Jackson, 2nd Samantha Hewey. Passed 5-0.**
3. **Highway: $747,723 by Samantha Hewey, 2nd by Sharon Jackson. Passed 4-1 (Dana Dillingham)**
4. **Fire: 373,997 by Sharon Jackson, 2nd Samantha Hewey. Passed 5-0.**
5. **Rescue: 428,227 by Sharon Jackson, 2nd Samantha Hewey. Passed 5-0.**
6. **Recreation: 117,693 by Samantha Hewey, 2nd by Sharon Jackson. Passed 5-0**
7. **Fire Protection: 78,000 by Sharon Jackson, 2nd Samantha Hewey. Passed 5-0.**
8. **Transfer: 308,998 by Samantha Hewey and 2nd by Caldwell Jackson. Passed 5-0.**
9. **Recycle: 78,627 by Sharon Jackson, 2nd Samantha Hewey. Passed 5-0.**
10. **Insurance: 81,800 by Sharon Jackson, 2nd Samantha Hewey. Passed 5-0.**
11. **General Assistance: 34,562 by Sharon Jackson and 2nd by Caldwell Jackson. Passed 5-0.**
12. **Long Term Debt: 1,486,269 by Sharon Jackson and 2nd by Caldwell Jackson. Passed 5-0.**
13. **Library: 33,060 by Samantha Hewey, 2nd by Sharon Jackson. Passed 5-0**
14. **Cemetery: 20,900 by Sharon Jackson, 2nd Samantha Hewey. Passed 5-0.**
15. **Public Safety Building: 58,650 by Sharon Jackson, 2nd Samantha Hewey. Passed 5-0.**
16. **Capital Improvement: 172,881 by Sharon Jackson and 2nd by Caldwell Jackson Passed 4-1 (Dana Dillingham)**
17. **Unemployment: 2,100 by Sharon Jackson and 2nd by Caldwell Jackson. Passed 5-0.**
18. **Animal Control: 11,555 by Sharon Jackson and 2nd by Caldwell Jackson. Passed 5-0.**
19. **WWTF: 320,223 by Sharon Jackson, 2nd Samantha Hewey. Passed 5-0.**
20. **North End Sewer: 61,050 by Sharon Jackson and 2nd by Caldwell Jackson. Passed 5-0.**
21. **Seniors Plus: 1,500 by Sharon Jackson, 2nd Samantha Hewey. Passed 4-1 (Caldwell Jackson)**

**Sharon Jackson motioned to approve all other articles in the warrant, 2nd Samantha Hewey, passed 5-0.**

1. **DEPARTMENT HEAD REPORT**

**Elizabeth Olsen – asked the Selectmen about the preference of size of the Oxford Town Report – 8 x 11 vs. 5 ½ x 8 ½. The Selectmen agreed that the 8 x 11 was a better choice, and to print 500 to be available at small local stores, the post office and transfer station.**

1. **TOWN MANAGER’S REPORT**

* **Thank you to the Budget Committee.**
* **The Thompson Dam gates will be closed on May 1st, 2020.**
* **Researching refinancing the WWTF Bonds to lower the interest rate.**

1. **SELECTMEN ITEMS –**

**Dana Dillingham reminded department heads to keep spending and overtime to a minimum.**

1. **SIGN WARRANTS – 131, 132, 133, 134, 135, 136**

*Motion to approve the warrants by Sharon Jackson and seconded by Caldwell Jackson. Passed 5-0.*

1. **ADJOURNMENT**

*Motion at 7:10 by Caldwell Jackson and seconded by Sharon Jackson. Passed 5-0.*