**Public Hearing – Applebee’s Liquor License Renewal Application.**

 Public hearing was opened at 6:00 PM – No Comments – Closed at 6:00 PM

**Minutes - August 6th, 2020**

**CALL TO ORDER at 6:00PM –Chairman Scott Hunter presided. Samantha Hewey, Caldwell Jackson, Dana Dillingham, Sharon Jackson, Butch Asselin, Elizabeth Olsen were present along with members of the public using Microsoft Teams virtual meeting.**

1. **ACTION ON MINUTES**
	1. ***Action on minutes dated July 16th, 2020.***

*Motion to approve by Caldwell Jackson and seconded by Dana Dillingham. Passed 5-0.*

1. **ADJUSTMENTS TO AGENDA –**

**iii) Discussion and decision on accepting $900 from the owner of 147 Gore Road for the purchase of this tax acquired property.**

**Table 6a.**

1. **PUBLIC COMMENTS – Please state your name and Town that you are from for the record**

Lois Pike stated that the new signs on the Robinson Hill Road corner were placed on the incorrect corner and needed to be moved.

1. **OLD BUSINESS**
2. **To approve the Automobile graveyard and/or junkyard permit application for Ayotte’s.**

*Motion to approve the permit by Samantha Hewey and seconded by Sharon Jackson.*

Discussion: CEO recommended no approval due to fencing not being to code or finished.

Possible legal action. It was noted that the family was in hardship.

*Vote 0-5 clearly defeated.*

*Motion to table by Caldwell Jackson and seconded by Scott Hunter. Passed 5-0.*

1. **Second reading and approval of Personnel Policy.**

The Highway Department expressed concern on holidays not being considered as hours worked for their department.

Sharon Jackson stated that she felt the personnel policy should be the same for all departments and holidays should not count as time worked.

Fire/Rescue questioned the work week being Sunday – Saturday, stating that currently payroll is figured Monday – Sunday.

*Sharon Jackson motioned to have the work week run Monday – Sunday. Seconded by Caldwell Jackson. Passed 5-0.*

Scott Hunter discussed the nepotism paragraph and how it could affect the fire/rescue department due to family members being a tradition in that department.

*Motion by Samantha Hewey to add “Full time” to C. Scott Hunter seconded.*

*Vote 2 -3 (Sharon Jackson, Dana Dillingham, Caldwell Jackson) Defeated.*

Discussion: Pass the policy and revisit the wording for nepotism and how it could be reworded to allow family members in the Fire/rescue department.

*Motion to accept the Personnel Policy with the new changes by Sharon Jackson and seconded by Caldwell Jackson. Passed 4 – 1(Samantha Hewey)*

1. **Discussion and decision on moving forward with the Tax Acquired properties.**
	1. **To approve and sign a bill of sale/release of liens for R10-001-011 162 Skeetfield Road.**

*Motion to approve by Samantha Hewey and seconded by Sharon Jackson. Passed 5-0.*

* 1. **Sign a Quit Claim deed for 38 Birch Ave**

*Motion to sign by Caldwell Jackson and seconded by Sharon Jackson. Passed 5-0*

* 1. **Discussion and decision on accepting $900 from the owner of 147 Gore Road for the purchase of this tax acquired property.**

*Motion to approve the sale for $900 to the property owner by Samantha Hewey and seconded by Sharon Jackson. Passed 5-0.*

1. **Discussion and decision on naming a private road off Robinson Hill Road.**

*Suggestions from family: Pike’s Way (we currently have a Pike Lane)*

 *Moonlight Lane*

 *Wildwoods Lane*

*Motion to name the private road Moonlight Lane by Samantha Hewey and seconded by Caldwell Jackson. Passed 5-0.*

1. **Review and sign the approved Refuse Hauler policy.**

*Motion to approve by Samantha Hewey and seconded by Caldwell Jackson. Passed 5-0.*

1. **NEW BUSINESS**
2. **Discussion and decision on Granting a Request for Variance for Lot 8 & 9 on Silver Way.**

*Tabled*

1. **To accept the bid of $14,300 from Vermont Painting Company of St. Johnsbury VT for the painting of the Meeting House.**

*Motion to accept the bid of $14,300 by Caldwell Jackson and seconded by Sharon Jackson. Passed 5-0.*

1. **To accept the bid of $13,200 form Triglione Construction of Bridgton ME for the Meeting House Roof repair.**

*Motion to accept the bid of $13,200 by Samantha Hewey and seconded by Sharon Jackson.*

Discussion: Part of the bid was $50.00 per hour plus materials for any unexpected damage found.

*Motion passed 5-0.*

1. **To accept the bid of $17,450 form St. Laurent & Sons for the Sidewalk paving on Pleasant Street.**

*Motion to accept the bid of $17,450 by Samantha Hewey and seconded by Sharon Jackson. Passed 5-0.*

1. **To appoint Patricia Larrivee to the Cemetery Committee.**

*Motion to appoint by Dana Dillingham and seconded by Samantha Hewey. Passed 5-0.*

1. **To approve an application for Liquor License Renewal for Applebee’s Neighborhood Grill and Bar.**

*Motion to approve by Dana Dillingham and seconded by Sharon Jackson. Passed 5-0.*

1. **To authorize a Municipal Letter of Approval for the Sons of the American Legion, Post 112 to hold monthly fundraiser poker tournaments for up to 5 years.**

*Motion to approve for 5 years by Caldwell Jackson and seconded by Samantha Hewey. Passed 5-0.*

1. **Discussion on August 13th agenda for joint meeting.**

**Scott Hunter:** To see if the 3 other towns are interested in helping to fund projects. Go over work completed and projects being accomplished this summer.

**Sharon Jackson:** No desire for an agreement similar to Belgrade.

**Caldwell Jackson:** No interlocal agreement discussion.

**Dana Dillingham:** Not in complete agreement with the interlocal agreement presented but would discuss an agreement. Feels it would have constructive value, stating that unless the towns had some decision on the project direction, they most likely would not help fund.

Schedule 10 minute per town to give their pitch.

No public participation.

**Samantha Hewey:** Open door discussion on collaboration and cost sharing.

1. **Discussion on leasing office space at 1570 Main Street, Suite 6.**

Everyone had a chance to tour the office space in the Plaza. Lots of positive comments. Butch Asselin met with Nancy concerning details of the lease.

* Would like a 10 year lease, will consider 5.
* Utilities and HVAC system maintenance at cost of municipality
* 12.50 per square foot lease price (75,000 per year)
* Depending on reconstruction costs to accommodate the town,

the lease may increase.

* Savings would be seen in electricity, heating costs and maintenance.
* First 6 months of the lease would be at no cost.

Samantha Hewey thought that it would solve a majority of our immediate problems as an interim solution while plans were made for building a new space. She asked if we would sell the current building.

Butch stated that it could be put out to bid – possible historic credits – senior housing.

Caldwell Jackson stated that even though we were paying the lease we received tax dollars for the building. Liked that there was space for voting.

Sharon Jackson: in favor of a 5 year lease as to keep from being complacent about planning for a town owned building.

Dana Dillingham: would be in favor of a 5 year lease if it doesn’t increase the cost significantly from a 10 year lease.

All agreed that they would like to see a complete cost to be move in ready, with a 5 year lease with a option to renew.

Once all information is in hand it should go to a Town vote.

1. **DEPARTMENT HEAD REPORT**

**Ed Knightly:** Reported that the new compactor trailer has arrived and the old one will get repairs and be the spare.

**Jim Bennett:** Backhoe has a serious issue with transmission seals with fluid leaking into the rear end and causing the emergency brake to come on. Draining the rear end has allowed continue usage sparingly. $10,000 repair would not be worth it. We have the transfer station loader or an option to rent a piece of equipment if needed.

**Paul Hewey:** Radio communication study has started. Zoom meeting to include all chiefs to voice concerns and needs. Contacted the Fryeburg Fire Chief for help with a grant for a ladder truck, he has been extremely helpful. Also contacted Yarmouth Fire Chief and he is willing to help as well.

**Mike Ward:** Complaints are up 10%. DOT has increased the speed limit on King Street from 25 to 30 without Town knowledge. The stats from the radar trailer on King Street will be available at the next selectmen’s meeting. The paperwork to except the grant acceptance will be presented at the next selectmen’s meeting.

1. **TOWN MANAGER’S REPORT**
* Auditors are in house this week.
* Construction on Allen Hill Road begins on Monday.
* Met with Bancroft and Myron to finalize plans for the Thompson Lake Dam project. Draw down will begin Sept. 8th, 2020.
* New Transfer trailer is in.
* Flood light has been installed at the community center.
* Bob Bahre’s funeral service was very nice.
* MDOT increased the speed on King Street without listening to the concerns of the town. Communication with MDOT has been ongoing to try to resolve.
* Facilities committee meeting will be held Auguste 11th, 2020 at 6PM.
* Revenue sharing from the State will be approximately $41,000 less than budgeted.
1. **SELECTMEN ITEMS**

**Scott Hunter:** When will roadside mowing start? August 15th. Trees that were taken down on Whittemore and Robinson Hill expected to be chipped? Jim Bennett said they will take care of them as soon as they have equipment and personnel.

**Dana Dillingham:** Robinson Hill signs warning of a bad corner need to be correctly placed.

1. **SIGN WARRANTS –8, 9, 10, 11, 12, 13, 14, 15, 16, 17**

*Motion to sign the warrants by Caldwell Jackson and seconded by Samantha Hewey. Passed 5-0*

1. **To enter in executive session to discuss a personnel matter pursuant to M.R.S.A. Title 1, Chapter 13, Section 405 (6)(A) Town Manager resumes -review.**

*Motion to enter executive session by Samantha Hewey at 7:43 pm and seconded by Sharon Jackson. Passed 5-0.*

*Motion to come out of executive session at 8:48 PM by Samantha Hewey and seconded by Caldwell Jackson. Passed 5-0.*

1. **ADJOURNMENT**

*Motion to adjourn by Caldwell Jackson and seconded at 8:50 pm.*