**Minutes – September 3rd, 2020**

**CALL TO ORDER at 6:00PM –Chairman Scott Hunter presided. Samantha Hewey, Caldwell Jackson, Dana Dillingham, Sharon Jackson, Butch Asselin, Elizabeth Olsen were present along with members of the public using Microsoft Teams virtual meeting.**

1. **ACTION ON MINUTES**
	1. **Action on minutes dated August 20th, 2020.**

*Motion to accept as written by Caldwell Jackson and seconded by Samantha Hewey. Passed 5-0.*

1. **ADJUSTMENTS TO AGENDA –**
2. **PUBLIC COMMENTS – Please state your name and Town that you are from for the record**

Lois Pike – Questioned signs on Robinson Hill Rd. Jim Bennett stated new signs are ordered.

Butch Asselin introduced the new Finance Director – Lisa Prevost, who will be starting Sept. 14th.

1. **OLD BUSINESS**
2. **NEW BUSINESS**
3. **To set the Mil rate for the 2021 fiscal year.**

*Motion to set the mil rate at 15 using $170,000 out of undesignated fund balance by Caldwell Jackson and seconded by Sharon Jackson. Passed 5-0.*

1. **To sign Exhibit F. Amended Assessor’s Certificate technical revision for the Walmart TIF.**

*Motion to sign by Samantha Hewey and seconded by Dana Dillingham. Passed 5-0.*

1. **To appoint Keith Morse to the Planning Board.**

*Motion to appoint Keith Morse to the Planning Board by Dana Dillingham and seconded by Samantha Hewey. Passed 5-0.*

1. **Set workshop dates for Thompson dam Review.**

*Workshop for the Oxford Board of Selectmen to review was set for October 29th, 2020 at 5:00 PM.*

1. **To accept the bid of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for a new excavator.**

T & B Equipment: Hyundai $117,870.29

Jordan Equipment: Bob Cat $89,618.30

Central Equipment: Doosan $113,407.00

Beauregard: Case $130,300.00

Anderson Equipment: Takeuchi $123,357

Nortrax: John Deere $144,000.00

Frank Martin Sons, Inc.: Kobelco $145,800.00

Jim Bennett – reviewed bids – some not to specs – recommended the Takeuchi.

*Motion to accept the bid of $123,357 from Anderson Equipment for the Takeuchi by Samantha Hewey and seconded by Dana Dillingham. Passed 3 – 2 (Caldwell Jackson, Dana Dillingham)*

1. **To accept the bid of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for a Heavy-duty Trailer.**

HP Fairfield: CAM $21,758

Holden Industries: Holden TE40 $22,516

Maine Trailer: Interstate $18,995

Technology International: Kaufman $16,065

Beauregard: Interstate 50BLA $24,000

Beauregard: Interstate 40BLA $19,500

 Due to the time frame of delivery – Jim Bennett recommended Beauregard.

*Motion to accept the bid of $19,500 from Beauregard for the Interstate 40BLA by Caldwell Jackson and seconded by Samantha Hewey. Passed 5-0.*

1. **To accept the bid of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for Winter Sand.**

ECI: Delivered $8.10 cy – Not Delivered $4.30 cy

RA Tibbetts: Delivered $8.25 cy – Not Delivered $5.50 cy

*Caldwell Jackson motioned to accept the bid from RA Tibbetts for $8.25 cy delivered.*

*Discussion: RA Tibbetts is an Oxford Business.*

*Seconded by Dana Dillingham. Passed 5-0.*

1. **To accept the bid of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for Recycle Center Concrete Dividing Walls.**

J. Pratt Construction: $20,111.20

Maine Highlands Construction: $59,757

*Motion to accept the bid of $20,111.20 from J. Pratt Construction by Caldwell Jackson and seconded by Dana Dillingham. Passed 5-0.*

1. **To accept the bid of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for a new LED Sign at the Station House Community Center.**

J.E.I. Sports of Maine: Option 1 $11,765

 Option 2 $11,465

United Signs: $9,320

Adtronics: Option 1 $14,730

 Option 2 $10,325

 Option 3 $11,995

Golden Rule: $16,361.28

ADN: $16,451.16

Neokraft Signs: $12,162.42

Rec Director Patty Hesse recommended ADN due to the warranty, cell service provided and quality of the sign. 4 weeks until delivery.

*Motion to accept the bid of $16,451.16 from ADN by Caldwell Jackson with overbudget balance being taken from the Rec Subdivision Reserve Account. Seconded by Samantha Hewey. Passed 5-0.*

1. **DEPARTMENT HEAD REPORT**

Jim Bennett – Grader broke down – Major repair is needed – guessing $30,000 +-

Scott Hunter asked Jim to research trade in value repaired and as is.

Dana Dillingham suggested looking for a used grader with a wing.

Sharon Jackson suggested notifying the equipment companies that we are looking for a quality used machine.

Patty Hesse stated that family of a recently deceased resident would like to donate a memorial bench to be placed at Pismo. The board asked for a name, bench design and placement be brought to them for approval.

1. **TOWN MANAGER’S REPORT**

Ed Knightly and the Town Manager will be meeting with the company about the compactor to resolve the ram extension issue.

Congratulations to Tom and Mike for another successful 250.

Survey packets for Welchville Dam will be going out next week.

Town office will be closed Monday September 7th for Labor Day.

Bond application for the dewatering plant will be submitted in the next few weeks.

Meeting house roof has been replaced and the painters are coming in next Wednesday.

Nancy has presented some new ideas to the facilities committee on the office space lease.

The American Legion postponed the toll booth due to inclement weather last weekend and are asking for permission to go forward with the toll booth on September 5th. The selectmen agreed, being mindful of holiday traffic.

1. **SELECTMEN ITEMS**

Caldwell Jackson thought a grant through Maine agriculture, conservation and Forestry should be applied for to replace the Thompson Lake boat ramp on route 121.

Scott Hunter – glad to see the school cross walk sign project finally completed.

Asked Butch for the Town property by the river lot size.

Samantha Hewey – Asked about the dangerous house and what process it is in. Butch stated that the process needed to start again from the beginning.

Sharon Jackson – asked Jim Bennett to pick up the branches at Pine Grove Cemetery and evaluate the trees to see if some of them should come down.

1. **SIGN WARRANTS – 24, 25, 26, 27, 28, 29, 30**

*Motion to sign the warrants by Samantha Hewey and seconded by Dana Dillingham. Passed 5-0.*

1. **To enter in executive session to discuss a personnel matter pursuant to M.R.S.A. Title 1, Chapter 13, Section 405 (6)(A) Town Manager position.**

*Motion to enter executive session by Samantha Hewey at 7:25 pm, seconded by Dana Dillingham. Passed 5-0.*

*Out of executive session at 7:51 pm – Motioned by Samantha Hewey and seconded by Caldwell Jackson. Passed 5-0.*

1. **ADJOURNMENT**

*Motion to adjourn by Samantha Hewey at 7:51 pm, seconded by Dana Dillingham.*