**Public Hearing – Adoption of MMA Model Ordinance GA Appendices A – H for the period of Oct. 1, 2020 – Sept. 30, 2021.**

*Public hearing opened at 6:00 Pm – No comments – closed at 6:00 PM.*

**Minutes – September 17th, 2020**

**CALL TO ORDER at 6:00PM –Chairman Scott Hunter presided. Samantha Hewey, Caldwell Jackson, Dana Dillingham, Sharon Jackson, Butch Asselin, Elizabeth Olsen were present along with members of the public using Microsoft Teams virtual meeting.**

1. **ACTION ON MINUTES**
	1. **Action on minutes dated September 3rd, 2020.**

*Motion to accept as written by Caldwell Jackson and seconded by Sharon Jackson. Passed 5-0.*

1. **ADJUSTMENTS TO AGENDA**
2. **PUBLIC COMMENTS – Please state your name and Town that you are from for the record**

Lois Pike – Road-wide hole below 173 Robinson Hill Rd. Jim Bennett advised that Pike Industries is replacing culverts. He will inspect in the morning.

Lois also asked if the community center had been sanitized. Butch replied that it had.

1. **OLD BUSINESS**
2. **NEW BUSINESS**
3. **To appoint Elaine R. Clukey as a ballot clerk.**

*Motion to appoint by Samantha Hewey and seconded by Sharon Jackson. Passed 5-0.*

1. **To Adopt the MMA Model Ordinance GA Appendices A – H for the period of Oct. 1, 2020 – Sept. 30, 2021.**

*Motion to adopt the MMA Model Ordinance by Caldwell Jackson and seconded by Samantha Hewey. Passed 5-0.*

1. **Discussion: road grader.**

*Jim Bennett requested quotes from 5 vendors and received 3 back, including pricing for lease. Lowest price with the best delivery time was a John Deere at 256,000 including the wing. Price includes trade in value of 30,000 for the old grader and backhoe. Includes a 3-year 3000 hour warrantee.*

*Sharon Jackson motioned to waive the bid process and purchase the 2020 John Deere through a lease agreement. Seconded by Dana Dillingham and passed 5-0. Noted that it was requested of the board to inquire about a lower interest rate.*

1. **Discussion on Welchville Dam Survey.**

*5 surveys have been returned – 3 had come back undeliverable – deadline October 31, 2020.*

*The board agreed that owners with undeliverable surveys should be reached out to.*

1. **DEPARTMENT HEAD REPORT**

**Paul Hewey – Fire Chief:** The ladder truck now has an inoperable bucket due to an electrical issue. No moneys will be put into the truck. Currently working with finance to start the grant process to replace the truck. This is a long process with no guarantee of success.

The Gary Sacco fire fighter courses have resumed and will be in Auburn this weekend.

Com Center study is finished, and a report will be coming out soon.

Staffing – have some new hires currently in training. Currently lacking staff for after 6 PM fire calls. EMS staffing have responded to fire calls. Recent fire was successfully contained due to their quick response.

A fit test machine was recently purchased through a Covid-19 grant for $13,000.

**Ed Knightly, Transfer:** Recycle Center will be closed Oct. 1 – 11 for repair to the building.

*A motion was made by Dana Dillingham and second by Sharon Jackson to make it mandatory to place the Municipal Facilities Sticker on the car.*

Discussion: Samantha Hewey stated that the policy currently called for the sticker to be shown but did not mandate for it to be stuck to the car. She herself did not want to stick it to the car, advertising where she lived.

*The motion and second were rescinded.*

Atlantic Recycling stated that the trash trailer was not being filled to capacity and it was causing issues with trash falling out of the back of the trailer when disconnecting from the compactor and closing the doors. Ed will try this but is concerned that this will make the trailer overweight for the road. Atlantic Recycling is also going to install teeth to the ram and will be looking into a design to extend the ram. The trailer is currently in the shop repairing some leaks and adding a push bar to the back doors.

Sharon Jackson stated that savings would be seen if the trailer was filled to capacity prior to hauling.

Samantha Hewey requested a copy of the bid and contract for the compactor.

**Jim Bennett, Highway foreman:** Updated the Board about the paving of the roads.

**Scott Hunter:** concerned that Robinson Hill is not getting full depth reclaim or rebuilt. Butch will be revisiting this with Rob Prue and will get a change order cost requested by Sharon Jackson.

**Elizabeth Olsen, Town Clerk:** Introduced new employee Brianne Bailey as Deputy Clerk. Updated the board on the return of the second ballot drop box that was received damaged. Noted that several groups were sending out registration cards and absentee ballot requests that were confusing the public. Voting would be taking place at the Public Safety Building on November 3rd, 2020 from 8am – 8pm.

1. **TOWN MANAGER’S REPORT**
* Thompson Dam Repair on schedule with coffer dam, silt fence and soon pile installation. All parties are keeping an eye on the retaining wall.
* Bond bank application has been submitted for the dewatering facility.
* Lisa Prevost started Monday as Finance Director.
1. **SELECTMEN ITEMS**

**Caldwell Jackson:** Nice job to Ed Knightly – thought the Transfer Station looked beautiful.

**Sharon Jackson:** Thank you to the Highway crew for cleaning the Pine Grove Cemetery so well. Hopes that this is done to all the cemeteries prior to Memorial Day.

Sharon asked if the Rec Center was opening and if SACC was continuing to use the facility. Butch stated that Senior Exercise class was starting, and SACC was no longer using the facility. No functions are currently being allowed at the Rec Center.

Sharon asked about the Teamsters Union representing the Highway Department. Butch stated that the process will take a while.

**Samantha Hewey:** Inquired about additional information on the lease space. Butch stated that the price was offered at 12.50 per square foot and would hold at that price for a certain time with the first six months at no charge. The owner was willing to make the modifications to the space at no cost and a vault at no cost if it needed to be only 4-hour fire rated. Caldwell Jackson stated he would like to see that move forward. Butch stated it would be going in front of the facilities committee on September 22nd, 2020.

**Samantha Hewey:** asked how there could be 3 members of the Selectboard sitting on the Facilities Committee. She stated that when the committee was formed Butch had stated that only 2 board members could sit on the committee and she was not allowed to be the third. Butch did not recall but would investigate.

1. **SIGN WARRANTS –31,32,33,34,35,36**

*Motion to sign by Samantha Hewey and seconded by Sharon Jackson. Passed 5-0.*

1. **To enter in executive session to discuss a personnel matter pursuant to M.R.S.A. Title 1, Chapter 13, Section 405 (6)(A) Town Manager applicant(s).**

*Motion to enter into executive session at 7:30 pm by Samantha Hewey and seconded by Sharon Jackson. Passed 5-0.*

*Came out of executive session at 8:26, motioned by Caldwell Jackson, seconded by Sharon Jackson and passed 5-0.*

1. **ADJOURNMENT**

*Motion to adjourn at 8:27pm by Caldwell Jackson and seconded by Samantha Hewey. Passed 5-0.*