**Minutes – October 1st, 2020**

**CALL TO ORDER at 6:00PM –Chairman Scott Hunter presided. Samantha Hewey, Dana Dillingham, Sharon Jackson, Butch Asselin, Elizabeth Olsen were present along with members of the public using Microsoft Teams virtual meeting. Caldwell Jackson could not attend.**

1. **ACTION ON MINUTES**
   1. **Action on minutes dated September 17th, 2020.**

*Motion to accept as written by Samantha Hewey and seconded by Dana Dillingham. Passed 4-0.*

1. **ADJUSTMENTS TO AGENDA –**
2. **Approve the acceptance of an easement deed from Paul M. Walker in order to facilitate drainage relating to Allen Hill Road, the ratification of such easement will be undertaken by either special or annual town meeting vote in the coming months.**
3. **To appoint Mary Jane Newell as a ballot clerk.**

**5. a) Update from Chief Ward on the School Resource Officer Position.**

1. **PUBLIC COMMENTS – Please state your name and Town that you are from for the record**

**Peter Laverdiere -** Asked for an update on the Thompson Lake Dam Project and the lake level.

**Butch Asselin** provided an update stating the project was going as planned and the lake was within 4.5” of being at the winter level. The TLEA is getting frequent updates on the project to share.

1. **OLD BUSINESS** 
   1. **Update from Chief Ward on the School Resource Officer Position.**

The school board approved financing for the Resource Officer for one year. The Selectboard unanimously agreed to support the position even without the guarantee of the funding in coming years.

1. **NEW BUSINESS**
   1. **Introduction and presentation by Aaron Pastor, owner of 7 Oxford Homes Lane, to amend the existing zoning ordinance to allow for some Adult Use Marijuana operation in the Town of Oxford.**

Aaron Pastor, consultant and Andrew Keeley, Manager of Oxford Commercial Properties, LLC who recently acquired the property at 7 Oxford Homes Lane addressed the board. The property is one of four currently in Oxford that has a permit for Medical Marijuana cultivation. They are requesting that the town changes the current ordinance language to allow the 4 properties to expand to recreational “adult use” cultivation, manufacturing, and retail sales.

The Selectmen agreed that due to language changes in the law and that the current ordinance was drafted prior to the law coming into force that the ordinance should be reviewed, updated and brought back to the people.

Sharon Jackson stated that she would like to be involved in the review of the ordinance.

* 1. **To name the private lane near Hogan Pond Lane.**

1) Moxie’s Place

2) Mission Way

3) Gardner Lane

*Motion for Moxie’s Place by Samantha Hewey and seconded by Dana Dillingham. Passed 4-0.*

* 1. **To name the private lane off Bolster Lane (Campground Lane)**
     + 1. Dragonfly Lane
       2. Infinity Lane
       3. Mea Jewel Lane

*Motion for Dragonfly Lane by Samantha Hewey and seconded by Sharon Jackson. Passed 4-0.*

* 1. **To approve an abatement of $496.50 for account 140.**

Buildings located at the old snow tubing park were removed prior to April 1st, 2020.

*Motion to approve by Samantha Hewey and seconded by Sharon Jackson. Passed 4-0.*

* 1. **To approve an abatement for account 2940 and a supplemental tax to account 2940 for $975.00 to correct the assessed owner.**

*Motion to approve by Sharon Jackson and seconded by Dana Dillingham. Passed 4-0.*

* 1. **To approve an abatement for account 3104 in the amount of $433.50 and a supplemental tax to account 3104 in the amount of 523.50.**

This corrects the assessed owner and the amount of acreage.

*Motion to approve by Samantha Hewey and seconded by Sharon Jackson. Passed 4-0.*

* 1. **To approve an abatement for account 427 in the amount of $1116.00 and a supplemental tax to account 427 in the amount of $1026.00.**

This corrects the assessed owner and the amount of acreage.

*Motion to approve by Dana Dillingham and seconded by Sharon Jackson. Passed 4-0.*

* 1. **To approve an abatement and supplemental tax for account 2523 in the amount of $897.00 to correct the assessed owner.**

*Motion to approve by Sharon Jackson and seconded by Samantha Hewey. Passed 4-0.*

* 1. **To accept the bid of $6868 from Sean Reardon for the tax acquired property U03-080-00A.**

Joan Uzdavinis - $5000

Sean Reardon - $6,868

Aaron Nugent - $4,150

Pine Tree Real Estate LLC - $6580

Blake Vantol - $3001.00

Pfluger Properties LLC - $3,150

James Young - $5,000

*Motion to accept the bid of $6868 from Sean Reardon by Samantha Hewey and seconded by Dana Dillingham. Passed 4-0.*

* 1. **To approve the write off of $400.95 in principal plus cost and interest on account 1365.**

This home was destroyed by the park and the account deleted.

*Motion to approve by Samantha Hewey and seconded by Sharon Jackson. Passed 4-0.*

* 1. **To approve the write off of $159.00 in principal plus cost and interest on account 1202.**

This home was destroyed by the park and the account deleted.

*Motion to approve by Samantha Hewey and seconded by Sharon Jackson. Passed 4-0.*

* 1. **Discussion of Facilities Committee recommendation.**

Scheduled a workshop to discuss the decision of the Facilities Committee to build a new building at the north end of the Public Safety Building. The meeting will be held Wednesday October 21st, 2020 at 5 PM starting at the new Oxford industrial park, then to the Public Safety Building. The committee is recommending a 5500 square foot building. They are also recommending an RFP be written to include the entire project oversight from architect through building completion.

* 1. **Approve the acceptance of an easement deed from Paul M. Walker in order to facilitate drainage relating to Allen Hill Road, the ratification of such easement will be undertaken by either special or annual town meeting vote in the coming months.**

The easement will move the current drainage area to the back of Mr. Walker’s property.

*Motion to approve by Sharon Jackson and seconded by Samantha Hewey. Passed 4-0.*

* 1. **To appoint Mary Jane Newell as a ballot clerk.**

*Motion to appoint by Sharon Jackson and seconded by Dana Dillingham. Passed 4-0.*

1. **DEPARTMENT HEAD REPORT**

Ed Knightly reported that he had received two estimates on extending the ram on the compactor. Cost came in between $3000 and $4000. The new trailer is currently being repaired by the manufacturer at their cost. There has been an increase in revenue in Demo.

Chief Ward reported training at the academy had been postponed and extensions given to those still requiring academy training.

Elizabeth Olsen reported the ballot drop box had been received and would be installed tomorrow. Election activities are confusing voters – absentee ballots returned need to have voter’s signature on the back of the envelope and can be received by the clerk through the mail, ballot drop box or over the counter.

1. **TOWN MANAGER’S REPORT**

* Signing lease on new grader with Nortrax tomorrow.
* Thompson Dam repair work is progressing. Coffer dam is in place and work is proceeding without complications. Water levels are at 27.5” and are continuing to drop until they reach the recommended winter level.
* 25 Welchville Dam surveys out of 151 have been returned.
* Exterior painting at the Meeting House has not been completed. Per RFP the work should have been completed by Oct. 1st. Letter to Cure has been sent to the contractor. May need new RFP.
* A letter of Cure was sent to the contractor building the bathrooms at Pottle field. The building has still not been completed.
* Road projects – Webber Brook Rd. base paving, Allen Hill Rd. reclaim completed and soon to be surface paved.

1. **SELECTMEN ITEMS**

**Samantha Hewey –** Congratulations to the graduates of the Gary Sacco Memorial Training program.

1. **SIGN WARRANTS – 37, 38, 39, 40, 41, 42**

*Motion to sign the warrants by Samantha Hewey and seconded by Dana Dillingham. Passed 4-0.*

1. **Executive Session to discuss information of record prohibited by statute from the general public pursuant to M.R.S.A. Title 1, Chapter 13, Section 405 (6)(F).**

*Motion at 7:13 to enter into executive session by Samantha Hewey and seconded by Sharon Jackson. Passed 4-0.*

*Motion to come out of executive session by Samantha Hewey at 7:26 and seconded by Dana Dillingham. Passed 4-0.*

*Motion to approve a poverty abatement for the 2019, 2020, and 2021 taxes on account 2798 by Sharon Jackson and seconded by Samantha Hewey. Passed 4-0.*

1. **ADJOURNMENT**

*Motion to adjourn at 7:38 pm by Sharon Jackson and seconded by Dana Dillingham. Passed 4-0.*