

**TOWN OF OXFORD
SELECTMEN'S MEETING AGENDA**

January 05, 2023, @ 6:00 PM

SELECTMEN'S MEETING AGENDA

1. CALL TO ORDER and FLAG SALUTE – Chairman Sharon Jackson will preside. Vice-chair Dana Dillingham, Floyd Thayer, Scott Hunter, Adam Garland, Town Manager, Wendy Friberg, Town Clerk.
2. ACTION ON MINUTES
 - 2.1. Action on minutes dated December 15, 2022
Floyd Thayer motion to accept minutes dated December 15, 2022, Dana Dillingham seconded.
3. ADJUSTMENTS TO THE AGENDA
No adjustments
4. PUBLIC COMMENTS – Please state your name and the town that you are from for the record
 - June Mosher from Oxford ask the Board of Selectmen to re-visit the number of marijuana retail stores that are allowed in the Town of Oxford and like the public to weigh in on the decision of how many retail stores are allowed at the next town meeting. June is asking the Board of Selectmen to consider in reviewing the ordinance and letting her know the decision as soon as possible so she may start a petition if needed.
 - Dana Dillingham mentioned that it was proposed to the public a few years ago at the town meeting of a suggested limit. The voters decided not to have a limit at that time
 - After a discussion, the Board of Selectmen agreed to put it on the next Selectmen meeting agenda.
5. BUSINESS ITEM
 - 5.1. SAD 17 Oxford School Board Vacancies
Town Manager, Adam Garland addressed the public and the board of selectmen stating there are now two Oxford School Board Members that have resigned and asked the board to review and appoint applicants as an interim according to State of Maine Law (MRSA 20-A 1254 (3)A Vacancies.
After discussion, the Board of Selectmen agreed to interview the two applicants at the current meeting rather than going through an interview process later.
Dana Dillingham motioned to accept the applications of the MSDA Oxford School Board for Becky Mason and Gay De Hart, and Scott Hunter Seconded. Approved 3-1
 - 5.2. RFP Review/Award – 85 Pleasant Street (Old Town Office Building)
Town Manager, Adam Garland stated that he has received one bid for 85 Pleasant Street (Old Town Office Building) which was opened on 1/3/2023 at 2:00 PM. Town Manager, Adam Garland is asking to consider awarding this bid to 88 Bethel Road Holdings, LLC for \$54,000.00.
Scott Hunter motioned to award the bid to 88 Bethel Road Holdings, LLC for \$54,000.00 Dana Dillingham seconded. Passed unanimously
 - 5.3. Accept a \$2,500.00 donation to the Oxford Police Department DARE Program from the Oxford Seventh Day Adventist Church

**TOWN OF OXFORD
SELECTMEN'S MEETING AGENDA**

Floyd Thayer motioned to accept the donation of \$2,500.00 to the Oxford Police Department Dare Program from the Oxford Seventh Day Adventist Church, and Dana Dillingham seconded. Pass unanimously

6. DEPARTMENT HEAD REPORT

None Present

7. TOWN MANAGER'S REPORT

7.1. Town Manager Updates

- FY2023-2024 Budget Calendar/Process Review
The Town Manager, Adam Garland presented and reviewed the year 2023-2024 Budget calendar. The Board of Selectmen was good with the dates presented.
- FY2023-2024 Capital Improvement Plan
The Town Manager, Adam Garland presented and review the Capital Improvement Plan to the Board of Selectmen which is currently being finalized.

8. SELECTMEN ITEM

Dana Dillingham wanted to express his appreciation to the Highway Department for the good work that is being done.

9. SIGN WARRANTS – 49, 50, 51, 52, 53, 54

Scott Hunter motioned to accept warrants 49, 50, 51, 52, 53, and 54. Floyd Thayer seconded. Passed unanimously.

10. EXECUTIVE SESSION

10.1. To enter executive session to discuss the disposition of property (real estate) pursuant to M.R.S.A Title 1, Chapter 13, Section 405 (6)(C).

Floyd Thayer motioned to enter an executive session at 6:55 PM, Dana Dillingham seconded. Pass unanimously.

Executive Session adjourned at 7:10 PM

Motion made by Floyd to authorize the Town Manager to execute the sale of R03-016 and R03-016-00A of the two foreclosed properties. Seconded by Dana. Passed unanimously.

11. ADJOURNMENT

Scott Hunter motioned to adjourn meeting at 7:12 PM. Dana Dillingham seconded. Pass unanimously.