

**TOWN OF OXFORD
SELECTMEN'S MEETING AGENDA**

January 19, 2023 @ 6:00 PM

SELECTMEN'S MEETING AGENDA

1. CALL TO ORDER and FLAG SALUTE – Chairman Sharon Jackson will preside. Vice-chair Dana Dillingham, Floyd Thayer, Scott Hunter, Adam Garland, Town Manager, Wendy Friberg, Town Clerk, Ed Knightly, Transfer Manager, and Kayla Laird, Recreation Director.
2. ACTION ON MINUTES
 - 2.1. Action on minutes dated January 05, 2023
Scott Hunter motioned to approve minutes dated January 5, 2023, Dana Dillingham seconded. Passed unanimously.
3. ADJUSTMENTS TO THE AGENDA
None
4. PUBLIC COMMENTS – Please state your name and the Town that you are from for the record.
 - William Penfold was concerned about how fast the Real-Estate Broker sold on the alternative sale property for 180 Tiger Hill. He asserted that a 30-day wait time to reach more prospective buyers who might have paid more for this property would have been more revenue for the elderly owners.
 - Town Manager, Adam Garland stated that the disclosed proceeds from the sale have not been public for the buyer's privacy and the Board of Selectmen accepted the offer based on the property's worth.
 - After the discussion with the public and the Board of Selectmen regarding the wait time of future alternative sales, Chair Sharon Jackson asked for the Town Manager, Adam Garland to connect with the Town's attorney to ask what the best protocol would be without counteracting the State Statute (36 M.R.S. § 943-C.)
 - Lois Pike informed the Board of Selectmen that the Flag at the Meeting House is no longer there.
5. BUSINESS ITEM
 - 5.1. Renewal Liquor application for Ocean Pearl Chinese Restaurant
Caldwell Jackson motioned to accept the Renewal Liquor application for Ocean Pearl Chinese Restaurant, Floyd Thayer seconded. Passed unanimously.
 - 5.2. Renewal Liquor application for Honey Badger Bar & Grill
Dana Dillingham motioned to accept the Renewal Liquor application for Honey Badger Bar & Grill, Floyd Thayer seconded. Passed unanimously.
 - 5.3. Summer Recreation Proposal – Recreation Director
Kayla Laird, Recreation Director spoke on a proposal for a summer program. A discussion of Expenses, Staffing, Rates, Field Trips, and the Snack Shack was given. After a discussion of advertising to see how many residents and non-residents would respond to the ad, it would be decided if it was worth the cost to start the program. Chair Sharon Jackson asked for a motion to advertise for the program only, then will proceed with the next stage if the outcome of participation is good.
Scott Hunter motioned to move forward and advertise for the program, and Caldwell Jackson seconded. Passed unanimously.

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5.4. Pismo Snack Shack Proposal – Recreation Director

Recreation Director Kayla Laird also proposed updates to the Snack Shack located at Pismo Beach. Updates included the purchase of a freezer unit, refrigerator unit, Fryolator, and grill. Adam Garland, Town Manager stated that the Recreation Reserve account has \$4,500.00 that would cover current purchase expenses. He also mentioned that the upcoming capital improvement has been budgeted for the Recreation Department and would further help in the near future. A discussion regarding staffing the Snack Shack full time, liability insurance, licensing, and purchase of the Fryolator and grill would need further conversation. *Caldwell Jackson motioned to purchase the Freezer and cooler only. Dana Dillingham seconded. Passed unanimously.*

5.5. Marijuana Licensing Ordinance Amendment Discussion

Adam Garland spoke to address the public and the Board of Selectmen on the Marijuana Licensing Ordinance Amendment discussion. The Town Manager as requested by the Board of Selectmen contacted the Towns Attorney to supply some simple language for a draft amendment if needed. Some suggestions would be a “Cap” on the number of Marijuana Facility Licenses, Licenses wait list, grandfathering current stores in the event the “cap” is set lower than the current number of stores, and a procedure for when a license lapses.

-Dana Dillingham stated the vote of no limit on stores at the last Town Meeting holds precedent over amendments to the ordinance.

-Caldwell Jackson commented on letting the market decide on how many stores should be opening since we are getting money from these establishments as we would from any other businesses.

-After a discussion, the Board of Selectmen would also like a breakdown of the type of Marijuana business we currently have.

-Adam Garland, Town Manager stated that he will forward this information on how many are stores vs facilities.

-June Moser comments on how it looks tacky with so many of these establishments, especially the flags and signs all along Main Street.

-The Town Manager, Adam Garland stated that he would review the signed ordinance to be sure that all the businesses are following the ordinance.

-Sharon Jackson spoke on that once the Townspeople voted on an ordinance, it would then be up to the Townspeople to request a change. She would like to see a start on working on the petition to see how many people actually want a change before the Board of Selectmen moves forward.

-Dana Dillingham also agreed that starting the petition would be wise due to the timing of discussions that the Board of Selectmen would need.

5.6. Approve/Accept State of Maine Forestry Grant – Fire Department - \$2,497.50

Floyd Thayer accepted and approved the State of Maine Forestry Grant to the Fire Department for \$2,497.50, and Caldwell Jackson seconded. Pass unanimously.

5.7. Grant Opportunity Discussion

Adam Garland, Town Manager explained the State of Maine is offering a zero match of \$50,000.00 grant opportunity through a program called “Community Resilience Partnership”. Some useful opportunities from this funding can be used for smaller items such as solar, better

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equipping our town buildings for winter to save on heating costs or hazard mitigation that could be put towards erosion and other climate or weather-related road hazards. Adam Garland, the Town Manager is requesting direction from the Board of Selectmen if they wish the Town Manager to continue in the grant process and move forward to include the "Community engagement".

- After the Board of Selectmen reviewed the 'Optional Preamble Statement', they asked the Town Manager to reach out to Scott Vlaun, a representative from the Center for an Ecology Based Economy to see if the language can be changed within the grant. If the language can be changed, the Board of Selectmen is willing to engage in a meeting to explore more information on the grant.

6. DEPARTMENT HEAD REPORT

6.1. Transfer Station – Ed Knightly

Ed Knightly, Transfer Station Manager provided updates on the chipper and the increases in the pricing of vendors. Also stated that new doors are in and are working well.

7. TOWN MANAGER'S REPORT

7.1. Capital Improvement Plan Discussion – Continued

Adam Garland, Town Manager continued the conversation with the Board of Selectmen regarding this year's Capital Improvement. Town Manager commented on the Road Improvement that is needed on the Whitmore and Number Six Roads. Also, stating the need for a Fire Truck and the cost. It is recommended to put monies aside this year and next to lessen the burden of purchasing a new truck. It was also noted that it was intended to have the auditor present at his meeting to discuss the last audit and fund balance. Unfortunately, the auditor needed to reschedule the February 2nd, 2023 meeting.

8. SELECTMEN ITEM

-Dana Dillingham requested the Town Manager to look into the sign ordinance to be sure all businesses are in compliance with the Town Ordinance and the State laws.

-Caldwell Jackson brought up a discussion around the incident that happened on the school grounds and recommends that the Town Manager send a letter to the acting super attendant of the Board of Selectmen disapproval of not notifying all concerned when an occurrence happens on school grounds.

-Scott Hunter wanted to see if the pothole on Pottle Road could be fixed.

SIGN WARRANTS – 55, 56, 57, 58

Caldwell Jackson approved the signed warrants 55, 56, 57, and 58. Scott Hunter seconded. Passed unanimously.

9. ADJOURNMENT

Scott Hunter motioned to adjourn the meeting at 7:40 PM, Caldwell Jackson Seconded. Passed unanimously.