

**TOWN OF OXFORD  
SELECTMEN'S MEETING MINUTES**

**February 16, 2023, @ 6:00 PM**

**PUBLIC HEARINGS** - Starting at 6:00 pm

- Public Hearing 1 – Adult Use Marijuana Store license application for Thompson Lake Caregiving DBA TLC's The Hideaway (Renewal Application)  
*Chair, Sharon Jackson opened the Public Hearing at 6:00 PM on the renewal application for Adult Use Marijuana Store for Thompson Lake Caregiving DBA TLC's The Hideaway. There were no public comments. Chair Sharon Jackson closed the Public Hearing at 6:03.*

**SELECTMEN'S MEETING AGENDA**

**Note: Selectmen's meeting to start immediately following the above-listed public hearings**

1. CALL TO ORDER and FLAG SALUTE – Chairman Sharon Jackson will preside. Vice-chair Dana Dillingham. Floyd Thayer-absent, Scott Hunter, Caldwell Jackson, Adam Garland, Town Manager, Wendy Friberg, Town Clerk, Ricky Jack Chief of Police, and Kayla Laird Recreation Director.
2. ACTION ON MINUTES
  - 2.1. Action on minutes dated February 2, 2023  
*Caldwell Jackson motioned to accept the minutes dated February 2, 2023. Dana Dillingham seconded. Passed unanimously.*
3. ADJUSTMENTS TO THE AGENDA  
*None*
4. PUBLIC COMMENTS – Please state your name and the Town that you are from for the record.  
*No Public Comments*
5. BUSINESS ITEM
  - 5.1. Adult Use Marijuana Store license application for Thompson Lake Caregiving DBA TLC's The Hideaway (Renewal Application)  
*Caldwell Jackson motioned to approve the adult use marijuana store license application for Thompson Lake Caregiving DBA TLC's The Hideaway. Scott Hunter seconded. Passed unanimously.*
  - 5.2. Selectmen's discussion with Heather Manchester, MSAD #17 Superintendent
    - Heather Manchester MSAD #17 Superintendent presented, and an introduction was given.
    - Adam Garland, Town Manager explained that at the request of the Board of Selectmen, it was asked that the MSAD #17 Superintendent attend this meeting to discuss current school events and answer questions from the Board of Selectmen.
    - Caldwell Jackson questioned why the teachers were not notified when an unsafe incident occurred at the High School.
    - Heather Manchester, Superintendent explained the individual was taken and exited out of the building in a timely manner, and as the day went on realized the significance of the situation. The incident clearly showed that after a few years of homeschooling due to the Covid epidemic, the administration and staff need to review and dust off already protocols and procedures that are already been in place. She also explained what a working lockdown looks like.
    - Scott Hunter expressed his concern about a fire that had taken place in which no fire alarms

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were pulled or an evacuation.

-Heather Manchester agreed the protocol for fire safety was not carried out properly and there is also a review in this matter.

-Chair, Sharon Jackson was concerned that High School and the Middle School were not allowed to use lockers, and needed clarification on why this would happen when the students are carrying books and their jackets around from class to class.

-Heather Manchester stated that she did not realize this was happening and will investigate this matter.

-Chair, Sharon Jackson also mentioned that she had heard that there is only one bathroom available for the whole school and questioned why there is not more opened for the students.

-Heather Manchester, Superintendent explained that there are two bathrooms on each side of the building open to the student. Unfortunately, due to the location and the extreme behavior that was happening in the more secluded bathrooms, they had no choice but to close them. The administration is going over strategic plans to help keep the students safe while honoring their privacy. Heather also reviewed Strategic Pillars that she has implemented for the near future, such as supporting healthy and resilient students, maximizing facilities to support learning, recruiting, and growing talents, and rigorous, relevant, and responsive learning.

-The Town Manager and the Board of Selectmen thanked Heather for taking the time to come to the selectmen meeting.

5.3. Selectmen's discussion regarding the number of active Marijuana Business Licenses

-Due to the request of a member of the public requesting the Board of Selectmen to consider 'capping' the number of marijuana businesses licensed in the Town, Town Manager, Adam Garland produced a spreadsheet of active licensed marijuana businesses in the town of oxford which listed the name of business, license type and location of the business for the Board of Selectmen to review.

-Town Manager, Adam Garland expressed that the buildings that the marijuana business are occupying are all in good condition and there have been improvements to these building.

-Chair, Sharon Jackson, also stated that she feels that the building is in good condition and asked if the 'capping' that was requested is for all marijuana businesses or if is it a certain type of marijuana business.

-June Mosher, acknowledged that she did not realize that all the marijuana businesses were not all stores, and expressed that she feels better that Main Street was not going to be overpopulated with marijuana stores. She also stated that she knows this new information and feels that capping at this time is unnecessary.

6. DEPARTMENT HEAD REPORT

6.1 Recreation Department – Kayla Laird

-Kayla Laird, Recreation Director recapped the Summer Program and stated that there are now 40 children who have signed up and is confident that she will reach her goal of 100 children. She has developed a curriculum and states all is going well.

-Scott Hunter asked if she will be utilizing the Pottle Rd fields for her Babe Ruth games. Kayla expresses her wishes to do so.

-Discussion was held regarding the overgrowth of trees, bids to fix the bathrooms and the money that may help with these projects on the Pottle Road fields.

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7. TOWN MANAGER'S REPORT

7.1. Town Manager Updates

-Adam Garland the Town Manager stated that the 180 Tiger Hill Rd property was sold for \$78,277.00 to Daniel & Robert O'Neil. The Fire Station had a water break and now is currently being fixed and thereafter an insurance claim will be submitted. Town Manager also stated that the 85 Pleasant Street property is scheduled to close next Friday, February 24<sup>th</sup> if all goes to plan, and the Auditors will be coming to the March 2<sup>nd</sup> meeting to assess the projective budget.

8. SELECTMEN ITEM

-Caldwell Jackson mentioned that there is still a tree in the brook. Town Manager, Adam Garland will remind the Highway Foreman.

-Scott Hunter was concerned that getting the contractors for road repairs will be more likely to be late summer or early fall if the secured funds are not carried over in time.

-Town Manager, Adam Garland asked the Board of Selectmen if they would like for him to get in touch with Rob Prue, from Pine Tree to get a head start on the Bid process. The Board of Selectmen agreed.

-Sharon Jackson commented on how the Recreation parking space needs pavement. Sharon mentioned that the Recreation Department is busier than ever, and the parking lot is full of mud and needs to be addressed. Sharon asked the Town Manager to inquire about a quote on the cost of paving when reaching out to Rob Prue on the other bids.

-Caldwell Jackson stated that it was passed by the Board of Selectmen that any more than 2,000,000.00 in revenue from the Casino would go to Capital Improvement, which will help to fund the roads.

9. SIGN WARRANTS – 64, 65, 66, 67

*Scott Hunter motioned to approve the sign warrants 64, 65, 66, and 67. Dana Dillingham seconded. Passed unanimously.*

10. EXECUTIVE SESSION

None

11. ADJOURNMENT

*Caldwell Jackson motioned to adjourn the meeting at 6:50 PM. Dana Dillingham seconded. Pass unanimously.*