

**TOWN OF OXFORD
SELECTMEN'S MEETING AGENDA**

March 09, 2023, @ 5:06 PM

SELECTMEN'S MEETING AGENDA

1. CALL TO ORDER and FLAG SALUTE Vice-Chair Dana Dillingham will preside. Chairman Sharon Jackson and Floyd Thayer were not present, Scott Hunter, Caldwell Jackson, Adam Garland, Town Manager, Wendy Friberg, Town Clerk, Paul Hewey, Fire Chief, and Kayla Laird, Recreation Director. *Budget Committee Members:* Alexander Sandy Luke, Brianne Bailey, Elizabeth Calhoun, Henry Jackson, Jonathan Tibbetts, and Joseph Wax.

2. BOARD OF SELECTMEN AND BUDGET COMMITTEE JOINT BUDGET SESSION
 - 2.1. Budget Committee election of officers
 - Henry Jackson moved to nominate Alexander 'Sandy' Luke as Chairman of the Budget Committee. Johnathan Tibbetts seconded. Pass unanimously.
 - Henry Jackson moved to nominate Joseph Wax as Vice Chair. Johnathan Tibbetts seconded. Pass unanimously.
 - Joseph Wax moved to park all budgets until the end of the discussion for a final decision to be voted in its entirety. Henry Jackson seconded. Pass unanimously.
 - Chair Alexander Sandy Luke recommends turning the meeting to the Town Manager. All in favor.
 - Town Manager, Adam Garland expressed an overall explanation of the agenda.
 - 2.2. Fire/EMS Department Budget – Fire Chief and Town Manager
 - Discussion held on information on the new additional firefighter workers for Saturday & Sunday, including but not limited to gear new/replacement, equipment, and payroll.
 - Joseph Wax requested a breakdown of call volume by the days of the week to better understand the staff's hours worked during the weekday compared to the weekend days.
 - Jonathan Tibbetts requested the uncollectable amount for the Rescue billing
 - Brianne Bailey questioned if the worker's compensation budget numbers were allocated correctly for the potential new workers. Town Manager, Adam Garland believes the numbers are correct but will recheck.
 - 2.3. Public Safety Buildings Budget – Fire Chief and Town Manager
 - Discussions were held around the maintenance of the Public Safety Buildings and the North end fire station regarding maintenance issues due to the age of the buildings. Due to the ongoing maintenance, it was agreed that future planning should be considered as a capital allocation, rather than an operating expense.
 - 2.4. Recreation Department Budget – Recreation Director and Town Manager
 - A discussion was held regarding general revenue vs self-reliant departments of the town, the savings in the cost of oil that will occur if the tank is brought inside the building vs outside the building, and the payroll increase.
 - 2.5. Other budgets if time allows – Town Manager
 - None

3. ADJOURNMENT
 - Henry Jackson motioned to adjourn at 6:35 PM; John Tibbetts seconded. Pass unanimously.*