

**TOWN OF OXFORD  
SELECTMEN'S MINUTES**

**March 23, 2023, @ 5:00 PM**

**SELECTMEN'S MEETING AGENDA**

1. CALL TO ORDER and FLAG SALUTE Chairman Sharon Jackson will preside. Vice-chair Dana Dillingham. Floyd Thayer, Scott Hunter, Caldwell Jackson, Adam Garland, Town Manager, Wendy Friberg, Town Clerk, Ricky Jack Chief of Police.  
Budget Committee Members: Alexander Sandy Luke, Brianne Bailey, Elizabeth Calhoun, Henry Jackson, Jonathan Tibbetts, and Joseph Wax.
2. BOARD OF SELECTMEN AND BUDGET COMMITTEE JOINT BUDGET SESSION
  - 2.1. Third-Party Requests

Adam Garland presented the Third-party requests and asked if there were any who would be representing their organization's requests.

    - Androscoggin Home Healthcare*  
Tom Fogarty presented his request and explained how care and comfort aid the Town of Oxford residents. Androscoggin Home Healthcare is asking for \$500.00, the same as last year.
    - Senior Plus*  
Dean Morrill presented and explained the resources and assistance that Senior Plus has provided for the Town of Oxford residents. Senior Plus is asking for \$2,000.00 which is an increase of \$500.00 from last year.
    - Tri-County Mental Health*  
Colin O'Neil presented and explained there has been a scope of 71 oxford residents that have been using the programs at Tri-County Mental Health. Tri-County Mental Health is a new request and is asking for \$3,000.00.
    - Cancer Resource Center of Western Maine*  
Stephanie LeBlond presented and explained how the resources have helped 22 Oxford Residents. This is a new request and asking for \$1,000.00.
    - TLEA* is a new request and asked for \$2,500.00. No one was present for this organization.
    - Sexual Assault Prevention and Response Services* is a new request asking for \$1,000.00. No one was present for this organization.
  - 2.2. Sewer Department Budget

Adam Garland went over the Sewer Department Account.  
Joseph Wax asked the Town Manager to look into a bulk purchase and compare the cost line for all Departments. Adam Garland, the Town manager, will explore bulk purchasing.
- 2.1(Continued)
  - Freeland Holmes Library*  
Glenda Drapeau and Marge Owens presented the increase request with a letter of explanation of how high costs have been increasing. All Expenses have gone up.  
Sharon Jackson requested a review of the yearly budget and any recorded revenues to help the Budget Committee and the Board of Selectmen see why there is such an increase of \$32,500.00. The budget breakdown listed what the 75,000.00 will be for. Glenda Drapeau will get that to Adam Garland, the Town Manager, as soon as possible.

**TOWN OF OXFORD  
SELECTMEN'S MINUTES**

2.3. Administrative Budgets Continued

- General Assistance-Town Manager, Adam Garland reviewed the General Assistance account.
- Debt Budget-Town Manager, Adam Garland reviewed the Long-Term Debt, Leases paid off in the Fiscal year of 2023, and TIF Debt in regard to the long-term debt from sewer and waterline.
- Boards and Committees-Adam Garland, Town Manager reviewed the Select Member Stipend, Planning Board, and Appeals Board Salaries.

2.4. Revenues

-Adam Garland reviewed the Revenue from the excel sheet to the Board of Selectmen and the Budget Committee Members. Projecting averages, with some exceptions such as an excise tax for Motor vehicles. Revenue Sharing, and Casino Revenue during Covid years.

2.5. Capital Requests – Adam Garland summarized that the Capital Requests will be case-to-case requests that will be reviewed by the Board of Selectmen. There is \$5,000.00 to the cemetery and \$45,000 for sewer for future repairs that will need to be presented at the town meeting to be voted on and appropriated. Totaling \$50,000.00

2.6. Police Department Budget

-Adam Garland, Town Manager, presented reviewing the Police Department Budget. Discussions on the late Federal Grants, school reserves coming in, and a new officer for the Police Department.

-Ricky Jack, Chief of Police explained to the Board of Selectmen and the Budget Committee the need for a new officer. Also, explained the hours the new officer will be working,

3. ADJOURNMENT

*Henry Jackson motioned to adjourn the meeting at 6:57. Jonathan Tibbetts second. Pass unanimously.*