

**TOWN OF OXFORD
SELECTMEN'S MEETING AGENDA**

March 28, 2024, @ 5:00 PM

MEETING LOCATION: **Oxford Fire Department**
701 Main Street
Conference Room located on the front of the building

SELECTMEN'S MEETING AGENDA

1. CALL TO ORDER and FLAG SALUTE

2. BOARD OF SELECTMEN AND BUDGET COMMITTEE JOINT BUDGET SESSION Chairman Dana Dillingham will preside. Vice Chair, Scott Hunter (Remote), Floyd Thayer, Sharon Jackson, Adam Garland, Town Manager, Wendy Friberg, Town Clerk, Ashley Wax-Armstrong, Fire Chief, Zhenya Shevchenko, WWFT Supervisor.

Budget Committee Member: Jonathan Tibbetts, Vice-chair, Alexander Sandy Luke, Henry Jackson, Joseph Wax, Elizabeth Calhoun

Johnathan Tibbetts, Vice-chair opened the Board of Selectmen joint Budget Committee Meeting at 5:04 PM. The Vice-Chair handed the meeting over to the Town Manager, Adam Garland.

3.
 - 3.1. Third Party Requests
Town Manager, Adam Garland reviewed the 3rd Party requests totaling \$17,007.00 for the FY2024-25, an increase of \$13,507.
-Diane Madden of The Cancer Resource Center of Western Maine presented an overview of their organization and how it benefits the townspeople of Oxford and other surrounding towns.

 - 3.2. Library Request
-Adam Garland reviewed the library request of \$48,028 for the FY2024-25, an increase of \$5,528.
-The Library Committee stated that they are having fundraisers and appreciate the Board of Selectmen accepting their request to help pay for the books needed.
-Henry Jackson commented on how well their financials were completed this year.

 - 3.3. Sewer Budget/Capital
- Adam Garland, the Town Manager presented to the Selectmen and Budget Committee the FY2024-25 budget for the Sewer Department for the total amount of \$429,295 with an increase of \$23,214.
-Discussion held regarding the underground tanks owned by Amigas located at the Town Office. It was requested by the Board of Selectmen for the Town Manager to investigate the options of seeking out another propane vendor and what they offer.
Town Manager, Adam Garland reviewed the Capital Budget.
-Zhenya Shevchenko, Supervisor explained the need for a crane on the truck, a generator with installation on Pigeon Hill, and the Treatment Plant general repairs.

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3.4. Fire/EMS Budget/Capital

- Adam Garland, the Town Manager reviewed the FY2024-25 for the Fire/Rescue Department making note that there was a change in the requested budget on the payroll and benefits lines by the new Fire chief Ashley Wax-Armstrong. The proposed changes included an increase of \$18,000 in payroll and an increase of \$5,000 in the vehicle maintenance line. Giving a total request of \$1,068,661 for FY2024-25. A newly calculated budget sheet will be written.

-The Town Manager, Adam Garland reviewed the Capital Budget for the air packs and turnout gear. The Board of Selectmen asked the Town Manager the status of previous discussions regarding Engine 4 and Rescue 3. Fire Chief Ashley Wax-Armstrong, and Deputy Chief Shawn Cordwell reviewed information regarding these vehicles. Chief Wax-Armstrong and Deputy Chief Cordwell recommended to the Selectmen that Engine 4 and Rescue 3 be taken out of service, sold and replaced with a new Mini Pumper truck. Chief Wax-Armstrong stated a Mini Pumper style truck would be equipped to access camp roads.

Henry Jackson motioned to move the \$300,000 for fire truck replacement from the FY2025-26 Capital Budget line to FY2024-25. Johnathan Tibbetts seconded. Passed unanimously.

-Discussion was held on the necessity of bidding out Engine 4 and Rescue 3 as soon as possible. It was asked by the Board of Selectmen that the Town Manager start the process of putting these vehicles out to bid and then bringing the results back to the Board for possible award.

3.5. Remaining Administrative Budgets

Adam Garland, Town Manager reviewed the Long-Term debt of \$640,295 with a decrease of \$5,425, the General Assistance budget of \$14,256 with an increase of \$6,456. The Town The total for the Municipal Facilities budget request is a total of \$246,375 with an increase of \$33,354, which includes all 3rd party requests.

Adam Garland, Town Manager concluded by reviewing the Capital request for the Administration including the Cemetery's request for \$5,000, the Thompson Lake Dam reserve request of \$10,000. The Town Manager also reviewed the anticipated revenues totaling \$4,239,689.

4. ADJOURNMENT

John Tibbett motioned to adjourn at 6:35 PM. Henry Jackson second. Passed unanimously.

Microsoft Teams

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting?rtc=1>

Meeting ID: 246 798 346 665

Passcode: bpM6kQ