

**TOWN OF OXFORD
SELECTMEN'S MEETING MINUTES**

May 5, 2022

BOARD OF SELECTMEN WORKSHOP – Started at 5:00 pm with Chairman Caldwell Jackson presiding. Chair Caldwell Jackson, Vice-chair Sharon Jackson, Dana Dillingham, Floyd Thayer, Scott Hunter, Adam Garland, Town Clerk-Wendy Friberg, CEO-Kingston Brown, Fire Chief- Paul Hewey, Highway Foreman- Jim Bennett, HR-Elizabeth Olsen, and Assessor-Donna Hays. Representatives from KRT Appraisal were Ken Roger, President, and Rob Tozier, Vice President.

-Town Manager, Adam Garland presented an introduction to the Board of Selectmen for reviewing KRT Appraisal's submitted proposal for Revaluation. Presenting questions were reviewed and clarified.

The workshop concluded at 5:30 pm

PUBLIC HEARINGS – Starting at 6:00 pm

Public Hearing application submitted by American Dream Restaurants, LLC DBA Pizza Hut to the Board of Selectmen. Board of Selectmen reviewed for consideration for approval.

Public Hearing on proposed amendments to the Property Maintenance Ordinance and the Sewer Use Ordinance and to receive feedback regarding proposed Ordinance changes for the June 2022 Town Meeting.

-Town Manager, Adam Garland presented and reviewed the proposed amendment to the Property Maintenance Ordinance and the Sewer Use Ordinance to the Board of Selectmen to move forward to the June 2022 Town Meeting.

Public Hearings concluded at 6:35 pm

SELECTMEN'S MEETING AGENDA

Note: Selectmen's meeting to start immediately following the Public Hearings

1. CALL TO ORDER and FLAG SALUTE – Chairman Caldwell Jackson will preside at 6:37 pm. Chair Caldwell Jackson, Vice-chair Sharon Jackson, Dana Dillingham, Floyd Thayer, Scott Hunter, Adam Garland, Wendy Friberg, CEO-Kingston Brown, Fire Chief Paul Hewey, Highway Foreman Jim Bennett.
2. ACTION ON MINUTES
 - 2.1. Action on minutes dated April 21st, 2022.

Motion to accept by Floyd Thayer, seconded by Dana Dillingham, passed 5-0
3. ADJUSTMENTS TO THE AGENDA

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4. PUBLIC COMMENTS – Please state your name and the Town that you are from for the record

Lois Pike-Concerned with the garbage bags that are being disposed of across 213 Robinson Hill Rd. There seems to be a routine of someone dumping the bags and a few days later the bags are picked up.

Caldwell Jackson asked if the Town Manager could ask the CEO, Kingston Brown to look into this matter.

5. BUSINESS ITEM

5.1. Proposed Ordinance Amendments (Property Maint and Sewer Use)

Floyd Thayer motioned for the Proposed amendments to the Property Maintenance Ordinance and Sewer Use Ordinance to move forward to the June 2022 Town Meeting. Sharon Jackson seconded- Passed unanimously.

5.2. To approve liquor license application submitted by American Dream Restaurants, DBA Pizza Hut.

Floyd Thayer motioned to approve the liquor license application submitted by American Dream Restaurants, DBA Pizza Hut, Dana Dillingham seconded- Passed unanimously.

5.3. Revaluation RFP

Floyd Thayer moved to award KRT Appraisal's proposal of \$210,000 using AP5 system by Patriot Properties, Inc. Sharon Jackson seconded- Passed unanimously.

5.4. Fire Truck (Ladder Truck) Financing Options Discussion

-Town Manager reviews the potential financing options for the purchase of a replacement ladder truck. He also reached out to other towns and the general consensus is they would not participate in a purchase at this time. Town Manager advises that he feels this is too large a purchase for a quick decision and should have more study before purchase.

-Fire Chief Pual Hewey stated how he is concerned about the time in purchasing a new or used ladder truck and how it has been many years trying to make a purchase

- Sharon Jackson mentioned that because of the upcoming expenses it would be too much of a cost for this year, and would like more study to decide the best route and be ready to purchase rather than to make a quick decision.

-Scott Hunter noted that purchasing the ladder truck needs to be looked at seriously with more commitment.

Dana Dillingham moved to review all options on purchasing a Ladder Truck next fiscal year. Sharon Jackson seconded- Passed unanimously.

5.5. Town Meeting Warrant

5.5.1. Town Office Article

-Town Manager announced the accepted offer from the seller on the purchase of a property located at 127 Pottle Rd, for a new Town Office and would like the Town to move forward to the 2022 Town Meeting

Sharon Jackson moved to put on an article in the Town meeting warrant to purchase of a real estate for a new Town Office. Floyd Thayer seconded- Pass unanimously

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5.5.2. Review and Sign Warrant

Dana Dillingham motioned for the town meeting warrant to be approved and presented at the 2022 Town Meeting. Sharon Jackson seconded- Passed unanimously.

6. DEPARTMENT HEAD REPORT

None

7. TOWN MANAGER'S REPORT

7.1. King Street Sidewalk Update

Adam Garland Town Manager updated the process of King Street Sidewalk and reported that the contractor stated the end date of the project should be no later than 8/26/2022.

7.2. Transfer Station Cement/Retaining Wall Repair Update

Highway repaired and painted the retaining wall

7.3. Town Meeting Yard Signs

Adam encouraged all to grab signs and put them out for advertising the Town Meeting. All extra will be put out

8. SELECTMEN ITEM

Caldwell Jackson had a question regarding a conversation between the Town Manager & WWTF Superintendent.

9. SIGN WARRANTS – 127, 128, 129, 130, 131, 132

Scott Hunter motion to sign warrants 127, 128, 129, 130, 131, 132. Sharon Jackson seconded- Pass unanimously

10. EXECUTIVE SESSION

10.1. To enter into executive session to discuss disposition of property (real estate) pursuant to M.R.S.A Title 1, Chapter 13, Section 405 (6)(C).

None

11. ADJOURNMENT

Floyd Thayer motioned to adjourn. Sharon Jackson second- Pass unanimously