

**TOWN OF OXFORD  
SELECTMEN'S MEETING MINUTES**

**June 02, 2022 @ 6:00pm**

**\*\*\* NOTICE \*\*\***

**THE MEETING WAS LOCATED AT THE OXFORD  
RECREATION DEPARTMENT BUILDING - 223 KING STREET**

**SELECTMEN'S MEETING AGENDA -**

1. CALL TO ORDER and FLAG SALUTE – - Starting at 6:20 pm with Chairman Caldwell Jackson presiding, Vice-chair Sharon Jackson, Dana Dillingham, Floyd Thayer, Scott Hunter, Adam Garland, Town Manager, Wendy Friberg, Town Clerk, Jim Bennett, Highway Foreman, Ed Knightly, Transfer Supervisor

**BOARD OF SELECTMEN RECOGNITION**

The Town Manager, the Board of Selectmen, and the Townspeople of Oxford gathered together to honor and show appreciation to Police Chief Michael Ward for his excellent years of service and upcoming retirement. Chief Michael Ward was presented with a photo and a celebration of his retirement.

2. ACTION ON MINUTES

- 2.1 Action on minutes dated May 19, 2022.

- Motion to accept by Dana Dillingham, seconded by Sharon Jackson, Passed unanimously*

3. ADJUSTMENTS TO THE AGENDA

4. PUBLIC COMMENTS – Please state your name and the Town that you are from for the record  
-**Charles Howe** – Expressed appreciation for considering moving into an existing building rather than building a new or remodeling the current Town Office and saving the Townspeople money. There was also a conversation and clarification around the location of the budgetary comparison on the budget warrants in the town report.  
-**Lois Pike** – Wanted to know when the highway department will start cutting the high grass along the roads. Jim Bennet, Highway Foreman stated he will be starting next week.  
-**Steven Johnson** of High Octane, LLC located on 822 Main Street – Presented to the Board of Selectmen a review of the Title 30-A §3702 - Fees for licenses or permits. Asking the Board of Selectmen to consider the costs established by the municipality to reflect municipality costs associated with the license or permit.

5. BUSINESS ITEM

- 5.1 Town Office Financing RFP Review/Award

- Adam Garland, Town Manager requested this bid be awarded at this time to allow the Town Manager to immediately move forward with the purchase of the new Town Office.

- Floyd Thayer would like to move to motion Androscoggin Bank for a 10-year term with an interest rate of 3.82% and a Payment of \$92,505.00. Sharon Jackson seconded. Passed unanimously*

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5.2 Accept a \$3,000 donation to the Oxford Police DARE program from Seventh Day Adventist Church

*Scott Hunter motioned to accept a \$3,000.00 donation to the Oxford Police DARE program from Seventh Day Adventist Church. Sharon Jackson seconded. Passed unanimously.*

5.3 Future Town Office – 127 Pottle Road purchase discussion

5.3.1 Selectmen will discuss the offer made to purchase 127 Pottle Road for use as a future Town Office

Adam Garland, Town Manager asked to discuss this topic again to allow for further public notice and public discussion and once again to direct the public to the Town Meeting Reference Guide.

5.3.2 Selectmen will hear public comments regarding the proposed purchase of 127 Pottle Road

*No Public Comment*

6 DEPARTMENT HEAD REPORT

*No Report given*

7 TOWN MANAGER'S REPORT

7.1 Town Meeting Warrant Review

Adam Garland reiterated that the Town Book and Reference Guide are available for review and will be available at the Town Meeting.

8 SELECTMEN ITEM

*No items*

9 SIGN WARRANTS – 139, 140, 141, 142, 143, 144

*Scott Hunter motioned to accept and sign warrants 139, 140, 141, 142, 143, and 144. Sharon Jackson seconded. Passed unanimously.*

10 ADJOURNMENT- *Sharon Jackson motioned to adjourn at 6:55 PM. Floyd Thayer seconded.*

*Passed unanimously.*