

**TOWN OF OXFORD
SELECTMEN'S MEETING MINUTES**

June 16, 2022

PUBLIC HEARING - Starting at 6:00 pm with 33 members of the public in attendance.

- Public Hearing - Healing Home Foods State of Maine CDBG Program for Economic Development Grant Application

Adam Garland, Town Manager explained that Healing Home Foods is a new business located at 17 Madison Avenue in Oxford, looking for CDBG funds to help purchase equipment to meet their customer demands that would increase revenues and potentially their workforce.

No discussion or public comment

SELECTMEN'S MEETING AGENDA

Note: Selectmen's meeting to start immediately following the above Public Hearing

1. CALL TO ORDER and FLAG SALUTE –Starting at 6:10-Chairman Caldwell Jackson will preside. Vice-chair Sharon Jackson, Dana Dillingham, Floyd Thayer, Scott Hunter, Adam Garland, Town Manager, Wendy Friberg, Town Clerk, Fire Chief Paul Hewey, Captain Ricky Jack, and fellow officers of the Police Department.
2. ACTION ON MINUTES
 - 1.1. Action on minutes dated June 2, 2022
Motion to accept minutes dated June 2, 2022, by Floyd Thayer Seconded by Dana Dillingham
3. ADJUSTMENTS TO THE AGENDA
None
4. PUBLIC COMMENTS – Please state your name and the Town that you are from for the record
No Comments or discussions
5. BUSINESS ITEM
 - 5.1 Elect Chair and Vice-Chair
Caldwell Jackson moved to elect Sharon Jackson as Chair. Dana Dillingham seconded. Passed unanimously
Caldwell Jackson moved to elect Dana Dillingham as Vice-Chair. Floyd Thayer seconded. Passed unanimously
The meeting is now handed over to Sharon Jackson as Chair and Dana Dillingham as Vice-Chair.
 - 5.2 Police Chief Position
Adam Garland, Town Manager publicly announce the promotion of Rickie Jack to the position of Police Chief and presented him with his new badge and rank insignias. All took a moment to congratulate him on his promotion.

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5.3 Reappointment of Joseph Wax for Budget Committee

Caldwell Jackson moves to re-appoint Joseph Wax to Budget Committee. Sharon Jackson seconded. Passed unanimously

5.4 Reappointment of Alexander Luke for Budget Committee

Sharon Jackson moves to re-appoint Alexander Luke for Budget Committee. Dana Dillingham seconded. Passed unanimously.

5.5 Appointment of Chris Bilodeau as Alternate Code Enforcement Officer/Plumbing Inspector

Dana Dillingham moves to accept the appointment of Chris Bilodeau as Alternate CEO and Plumbing Inspector. Floyd Thayer seconded. Passed unanimously.

5.6 Oxford Historical Society – Patricia Larrivee – Kay House Discussion

*-**Patricia Larrivee** addressed the Board of Selectmen with the history of the people and the 155-year-old historical school house that the Historical Society is considering to be moved from Pigeon Hill near the Kay House which is on Town Property. The building would need to be moved due to the land on which the building sits being under contract to be sold.*

*-**Sharon Jackson and Floyd Thayer** concerns were where the funds would come from to move the building and restore it after it has been moved?*

***Patricia Larrivee** stated that the funds will come mostly from a donation and fundraising. A discussion arose on whether there should be a Special Town Meeting. Adam Garland will seek legal advice and will present the findings at the next Select Board meeting.*

5.7 Town Office Financing – Continued

Adam Garland, Town Manager indicated that he has been continually working with Androscoggin Bank and the Towns Attorney to draft the appropriate Bond Paperwork. The Bond Resolution authorizing the issuance of \$750,000 has been reviewed and signed by the Board of Selectmen.

Motion to accept the Bond Resolution by Floyd Thayer. Seconded by Dana Dillingham. Passed unanimously.

6 DEPARTMENT HEAD REPORT

6.1 None

7 TOWN MANAGER'S REPORT

7.1 King Street Sidewalk Update

Adam Garland, Town Manager noted that King Street sidewalk reconstruction will begin Monday, June 20th, 2022 per an email from Pine Tree.

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7.2 New Town Office Update

Adam Garland, Town Manager provided an update to the Board of Selectmen regarding the New Town Office Building purchase and stated that he will be working with Harriman on the renovation projects to move into the new town office as soon as possible. He also stated he will be working with Harriman to draft bid documents for these renovation projects.

7.3 Town Meeting/Election Review

Town Manager, Adam Garland shared with the Board of Selectmen that the turnout for the Town Meeting was 109 residents. Based on the discussion at the Town Meeting, the town manager feels the Board of Selectmen should schedule a further discussion regarding the Zoning Ordinance in reference to the Number of Marijuana businesses in the Town and the Food Pantry Location and its options for relocation.

7.4 Revaluation Update

Adam Garland, Town Manager mentioned that he met with KRT Appraisal to review data collection and drafted press releases (postcards) for public notifications. KRT is preparing to start doing fieldwork by the end of June.

8 SELECTMEN ITEM

***Scott Hunter** inquiring if Personnel Policy will be updated to include the new federal holiday, Juneteenth.*

***Floyd Thayer** requested the Town Manager to ask the Highway crew to eliminate the tree growth coming from the School House Road onto East Oxford Rd, near the Whittemore Rd and Aspen Avenue onto East Oxford Road.*

***Sharon Jackson** wanted to thank the citizen of the Town of Oxford for her re-election as Board of Selectmen.*

9 SIGN WARRANTS – 145, 146, 147, 148, 149, 150

Scott Hunter motioned to accept and sign warrants 145,146,147,148,149,150,. Floyd Thayer seconded.

10 EXECUTIVE SESSION

10.4 To enter into an executive session to discuss a personnel matter pursuant to M.R.S.A. Title 1, Chapter 13, Section 405 (6)(A).

11 ADJOURNMENT

Scott Hunter moved to adjourn at 8:01pm the Executive Session. Floyd Thayer Seconded. Pass unanimously