

**TOWN OF OXFORD
SELECTMEN'S MEETING MINUTES**

July 21, 2022

SELECTMEN'S MEETING 6:00 pm

1. CALL TO ORDER and FLAG SALUTE – Chairman Sharon Jackson presides. Vice-chair Dana Dillingham, Floyd Thayer, Scott Hunter, Caldwell Jackson, Adam Garland, Town Manager, Wendy Friberg, Town Clerk, Donna Hays, Assessor
2. ACTION ON MINUTES
 - 2.1. Action on minutes dated July 07, 2022
Motion to accept minutes dated July 7, 2022, by Floyd Thayer and seconded by Scott Hunter-Passed unanimously.
3. ADJUSTMENTS TO THE AGENDA
None
4. PUBLIC COMMENTS – Please state your name and the Town that you are from for the record

Lois Pike acknowledged the sign by Hannaford Store that needed repair, as requested in the last selectmen's meeting, has been repaired.
5. BUSINESS ITEM
 - 5.1. Supplemental Tax Assessment – Acct 1640 Map U11 Lot 13
Donna Hays, Assessor indicated that the building on the property missed an assessment at the time of the last re-evaluation, and has recently been brought to the assessor's attention. A supplement tax is now in place.
Floyd Thayer motioned to approve the Supplemental Tax Assessment for Map U11 Lot 13, and Dana Dillingham seconded-Passed unanimously
 - 5.2. Tax Foreclosed Property Discussion/Disposition
Town Manager, Adam Garland informed the Select Board that there remain two properties of concern. Due to the requirements of 36 M.R.S. § 943-C, the Town must send notice of intent to sell a former property. The Town Manager, Adam Garland recommends that the Board not take any action until after the required 30 days in which the former owner must respond, at which time will go through the bid process if there is no response.
Floyd Thayer motioned to wait the time needed and re-visit as a bid process, Dana Dillingham seconded-Passed unanimously.
 - 5.3. Review/Approve Collective Bargaining Agreement – Highway Department
Town Manager, Adam Garland reviewed the collective bargaining agreement for the highway department, If agreeable, the Town Manager Adam Garland asked the Board of Selectmen to authorize the Town Manager to sign the agreement.
Scott Hunter motioned to have the Town Manager sign the Collective Bargaining Agreement, and Dana Dillingham seconded- Passed unanimously.

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5.4. Accept a \$1,000 donation from Hannaford to the Recreation Department Reserve Account
Floyd Thayer motioned to accept the \$1,000.00 donation from Hannaford to the Recreation Department Reserve Account, and Caldwell Jackson seconded-Passed unanimously.

5.5. Review/Award Highway Department Tractor Bid

Floyd Thayer motioned that the bid is awarded to Reid's Service Center for \$55,374 with the 6-year warranty, Caldwell Jackson seconded-Passed unanimously.

5.6. Review/Award Highway Department Zero Turn Mower Bid

Dana Dillingham discussed the Zero Turn Mower Bid due to the need for more clarification of the cost of a 41" mowing deck in lieu of a 42" mowing deck.

Floyd Thayer motioned to the table the Zero Turn Mower Bid, and Caldwell Jackson seconded-Passed unanimously.

5.7. Transfer Station Policy Discussion

Adam Garland, Town Manager discussed the concerns of the public being allowed to pick through items at the Transfer Station in accordance with the transfer brochure. The Town Manager cited from the Town Solid Waste Ordinance that any waste deposited becomes the property of the municipality and no one shall salvage, remove or carry off any items without prior approval of the Board.

Caldwell Jackson and Sharon Jackson both agreed that the Town would be missing the compensation for some of these items taken. Sharon Jackson also added the concern of liability should someone become hurt.

Caldwell Jackson motion that the Transfer Station brochure be in compliance with the Solid Waste Ordinance, Dana Dillingham seconded-Passed unanimously.

5.8. Marijuana Business License Fee Schedule Discussion

Town Manager reviewed the data collected from the neighboring towns on license fees in comparison to the Town of Oxford license fees.

Caldwell Jackson motioned to stay with the existing schedule of marijuana business license fees, Scott Hunter seconded-Passed unanimously.

6. DEPARTMENT HEAD REPORT

6.1. Town Clerk and Town Manager – Review/Discussion of LD290 “An Act to Stabilize Property Taxes for Individuals 65 Years of Age or Older Who Own a Homestead for at Least 10 Years”
Wendy Friberg, Town Clerk, clarified the new legislation law regarding the stabilization of property taxes for Maine seniors in regards to the eligibility, application requirements, and the reimbursement for the Maine Revenue to the Town.

7. TOWN MANAGER'S REPORT

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7.1 New Town Office Update

Town Manager, Adam Garland summarized the closing and inspection report of the new Town Office. Informed the Board of Selectmen that Jim Bennett the Highway supervisor walked the grounds and building, in which recommendations were made on what the highway department would be able to accomplish for any repairs. Interior construction for the new walls with the doors and the clerk's office remodeling is the next stage.

Dana Dillingham suggested due to the time involved that the Town Manager starts by calling contractors for quotes for the interior remodeling.

Caldwell Jackson agrees in bypassing the bid process due to the importance of getting into the new town office before fall.

8. SELECTMEN ITEM

Scott Hunter stated that the school warning lights were on.

Sharon Jackson stated how well the King Street sidewalk looked, and how the grass that is now seeded should be watered by the residents. Sharon Jackson also wanted to express that re-assessing the lakefront properties should be a priority due to most are summer residents and are only here for a short time.

9. SIGN WARRANTS – 158, 3, 4, 5, 6

Caldwell Jackson motioned to sign warrants 158,3,4,5 and 6, and Floyd Thayer seconded-Passed unanimously.

10. ADJOURNMENT

Caldwell motioned to adjourn meeting at 7:47 PM, Dana Dillingham seconded-Passed unanimously.