

**TOWN OF OXFORD
SELECTMEN'S MEETING MINUTES**

August 18th, 2022 @ 6:00PM

PUBLIC HEARINGS – Starting at 6:00 pm with 10 members of the public in attendance.

- Public Hearing 1 – Liquor License Renewal – Applebee's Neighborhood Grill and Bar
Charmain Sharon Jackson opened Public Hearing 1 at 6:00 PM, Applebee's Neighborhood Grill, and Bar Liquor License Renewal application. There were no comments. Charman Sharon Jackson closed Public Hearing 1 at 6:02 PM.
- Public Hearing 2 – Marijuana Facility License Application – Foot Hill Pharms LLC
Charmain Sharon Jackson opened Public Hearing 2 at 6:03 PM, Marijuana Facility License Application for Foot Hill Pharms, LLC. There were no comments. Charman Sharon Jackson closed Public Hearing 2 at 6:04 PM.
- Public Hearing 3 – Application for Pawn Broker, Precious Metal Dealer, or Second Hand Dealer License – Pa's Trading Company
Charmain Sharon Jackson opened Public Hearing 3 at 6:05 PM, Application for Pawn Broker, Precious Metal Dealer, or Second Hand Dealer License for Pa's Trading Company, LLC. There were no comments. Charman Sharon Jackson closed Public Hearing 3 at 6:06 PM.

SELECTMEN'S MEETING AGENDA

Note: Selectmen's meeting started immediately following the above-listed Public Hearings

1. CALL TO ORDER and FLAG SALUTE – Chairman Sharon Jackson will preside.
Vice-chair Dana Dillingham, Floyd Thayer, Scott Hunter, Caldwell Jackson, Adam Garland, Town Manager, Wendy Friberg, Town Clerk, Rickie Jack, Chief of Police

2. ACTION ON MINUTES

1.1. Action on minutes dated August 4th, 2022

Motion to accept minutes dated August 4th, 2022, by Scott Hunter seconded by Dana Dillingham-Passed unanimously.

3. ADJUSTMENTS TO THE AGENDA

None

4. PUBLIC COMMENTS – Please state your name and the Town that you are from for the record

Charles Howe-Questioned why money was spent on the King Street sidewalk when there does not seem to be any foot traffic taking place.

Sharon Jackson- stated on her own experience living off of King Street, that there is a lot of foot traffic and the walk was also in need of repairing to correct the drainage.

Charles Howe-Questioned why Community Day was canceled.

Adam Garland, Town Manager explained that there was not enough staff to oversee the occasion, and not enough vendors signed up for the event.

Chuck Howe wanted clarification on how the Town is going to help the Food Pantry.

Adam Garland stated that an option will be discussed at tonight's meeting under Business Items 4.5

**TOWN OF OXFORD
SELECTMEN'S MEETING MINUTES**

Joyce Reiner-Still has not heard or received a card on when her property will be assessed. Sharon Jackson assured her that she will be contacted and they are working on one side of Thompson Lake first.

Daniel Philpatrick from Oxford Hills Forestry Program requested the Board of Selectmen's permission to work with students on the Towns land, focusing on how to use types of machinery such as backhoes and logging equipment. He wanted to work with his students on land that will not be sold to offer them a tribute in the future for their successful hard work. Adam Garland, Town Manager commented on connecting with Jim Bennett, Highway Foreman for a joint project. It was in agreement with the Select Board that Mr. Philpatrick makes arrangements with the Town Manager, Adam Garland to start the process.

5. BUSINESS ITEM

5.1 Review/Approval of Liquor License Renewal Application – Applebee's Neighborhood Grill & Bar
Caldwell Jackson moved to approve the Liquor License renewal application for Applebee's Grill & Bar, Floyd Thayer seconded, Passed unanimously.

5.2 Review/Approval of Marijuana Facility License Application – Foot Hill Pharms LLC
Scott Hunter moved to approve the Marijuana Facility License application -Foot Hill Pharms LLC, Dana Dillingham seconded. Passed unanimously

5.3 Review/Approval of Pawn Broker, Precious Metal Dealer, or Second Hand Dealer License – Pa's Trading Company
Floyd Thayer moved to approve the renewal application for Pa's Trading Company, Dana Dillingham seconded.-Passed unanimously.

5.4 Appointment of Edward Adams, Jr. to the Planning Board Committee
Caldwell Jackson moved to approve the appointment of Edward Adams to the Planning Board, and Floyd Thayer seconded.-Passed unanimously.

5.5 Food Pantry Discussion

Adam Garland, Town Manager addressed the plan of the Food Panty moving into the Recreation Building storage room. He explained that there is cleaning and modification that needs to be completed before the move, such as electrical, heating, and a wall division. Once the storage room is cleaned there will be a better concept if the space for the food pantry is sufficient.

Lois Pike is concerned about not having enough space for both Recreation Department and Food Pantry. Lois is also concerned about where the funds will be coming from for these upcoming expenditures.

Sue Milligan, of the Helping Hands Food Pantry explained that the Recreation Building is the best option that has presented itself as of yet. Other options were ruled out due to the costs, and the New Town Office would not work because of the inflow and outflow of the consumers. Sue feels that the space is sufficient for their needs.

Caldwell Jackson motioned that the Board of Selectmen give the Town Manager, Adam Garland permission to move forward and explore the avenue if there is suitable space in the Recreation Building, Floyd Thayer seconded-Passed unanimously.

**TOWN OF OXFORD
SELECTMEN'S MEETING MINUTES**

6. DEPARTMENT HEAD REPORT

Rickie Jack updated the Board of Selectmen and the public on the stats of the Police Department. He stated that the time of investigating these incidents is consuming. He stated that the Oxford Police Department is fortunate to have the manpower to attend to the paperwork involved.

7. TOWN MANAGER'S REPORT

7.1 Project Updates

Adam Garland the Town Manager stated that things continue to move forward as scheduled in the New Town Office. The interior public spaces are being worked on by a contractor and the Highway Department continues to finish the outside work and will soon be starting the painting of the interior of the building. The Town Manager, Adam Garland also mentioned the reassignment of Julie Young's position to attend to limited responsibilities of unlocking and locking for scheduled activities, cleaning the building, checking phone and email messages, and reporting any problems with the building to the Town Manager. This role will only be filled until a new recreation Director can be hired. Town Manager also provided an update on the approval from the Maine Department of Environmental Protection (MDEP) to proceed with the project of the Welchville Dam. The Town is now working with the Engineers of the Army Corp on this project.

8. SELECTMEN ITEM

Dana Dillingham stated that there is a speed sign missing and only the post remains on Hebron Road. The Town Manager will have the Highway Foreman check on it.

9. SIGN WARRANTS – 11, 12, 13, 14

Scott Hunter moved to sign warrants 11, 12, 13, and 14, Caldwell Jackson seconded.-Passed unanimously.

Caldwell Jackson moved to enter into executive session at 7:00 pm, and Scott Hunter seconded. Passed unanimously.

10. EXECUTIVE SESSION

- 10.1 To enter into executive session for Labor Contract Discussions pursuant to M.R.S.A. Title 1, Chapter 13, Section 405 (6)(D).

Caldwell Jackson moved for the Board of Selectmen to close the Executive session, Floyd Thayer seconded. Passed unanimously.

11. BUSINESS ITEM – CONTINUED

- 11.1 Review/Approve Collective Bargaining Agreements – Police Department

Caldwell Jackson motioned to approve the Patrol and Sergeant Collective Bargaining Agreements as written, and for the Town Manager to sign said agreements and to authorize the Town Manager to sign said agreements, Floyd Thayer seconded.-Passed unanimously.

12. ADJOURNMENT *Caldwell Jackson to adjourn at 7:32 PM, Scott Hunter seconded.-Passed unanimously.*