

**TOWN OF OXFORD
SELECTMEN'S MEETING MINUTES**

September 1st, 2022 @ 6:00PM

PUBLIC HEARINGS - Started at 6:00 pm with 14 members of the public in attendance.

- Public Hearing 1 – Liquor License Renewal – Oxbow Brewing Co, LLC DBA Oxbow Beer Garden
*Chairman Sharon Jackson opened the Public Hearing at 6:00 PM for Oxbow Brewing Co, LLC DBA Oxbow Beer Garden. There were no comments.
Chairman Sharon Jackson closed the Public Hearing at 6:03.*

SELECTMEN'S MEETING AGENDA

Note: Selectmen's meeting started immediately following Public Hearings @ 6:04

1. CALL TO ORDER and FLAG SALUTE – Chairman Sharon Jackson will preside. Vicechair Dana Dillingham, Floyd Thayer, Scott Hunter, Caldwell Jackson, Adam Garland, Town Manager, Wendy Friberg, Town Clerk, Jim Bennett, Highway Foreman, Paul Hewey, Fire Chief, Ed Knightly, Transfer Station Superintendent, Donna Hays, Assessor.
2. ACTION ON MINUTES
 - 2.1. *Action on minutes dated August 18th, 2022
Motion to accept minutes dated August 18th, 2022, Dana Dillingham motioned to approve, Floyd Thayer seconded. Passed unanimously.*
3. ADJUSTMENTS TO THE AGENDA
None
4. PUBLIC COMMENTS – Please state your name and the Town that you are from for the record
Charles Howe -Would like an update on the Food Pantry.
Adam Garland, Town Manager - stated the Food Pantry members agreed that there is sufficient space after clearing out 95% of the items in the space provided. We are now working on an electrician to take a look at what is needed and give us a quote on the cost.
Lois Pike – expressed her opinion on the food pantry as a non-profit organization and how it did not go through the process and proceed as other non-profit organizations that come to the town to receive funds.
5. BUSINESS ITEM
 - 5.1. Review/Approval of Liquor License Renewal – Oxbow Brewing Co. LLC DBA Oxbow Beer Garden
Dana Dillingham moved to approve the Liquor License Renewal for Oxbow Brewing, LLC DBA Oxbow Beer Garden, Floyd Thayer seconded. Passed unanimously.
 - 5.2. Review/Approval of Liquor License Renewal – Oxford Casino
Dana Dillingham moved to approve the Liquor License renewal for the Oxford Casino, Floyd Thayer seconded. Passed unanimously.
 - 5.3. Appointment of Alan Lima, Sr. to the Planning Board
Caldwell Jackson moved to approve the appointment of Alan Lima to the Planning Board. Floyd Thayer seconded. Passed unanimously.

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5.4. Appointment of Lois Pike to the Recreation Committee

Scott Hunter moved to approve the appointment of Lois Pike to the Recreation Committee. Seconded by Dana Dillingham. Passed unanimously.

5.5. Review/Award Winter Sand Bid

Adam Garland, Town Manager explained that given the significant increase in sand price Highway Foreman, Jim Bennett is recommending the Town only Purchase 2,000 yards of sand this year. Jim Bennett, Highway Foreman stated that there is a stockpile of sand at the Highway Garage that would help the Town stay within budget. The Town Manager, Adam Garland spoke to Mr. Tibbitts prior to the selectmen's meeting, who has agreed in selling the Town 2,000 yards at the price of \$17.50 per yard. After discussion, the Board of Selectmen agree to purchase 2,500 of the winter sand for the total price of \$43,750.00 from Mr. Tibbets with the option to purchase 1,000 yards if needed, at the price of \$17.50. Adam Garland, Town Manager also commented that there are enough funds remaining available in the event more sand is needed.

Floyd Thayer motioned to accept the bid for 2500 yards for the price of \$17.50 per yard with a total of \$35,000. Caldwell Jackson Seconded. Sharon Jackson opposed. 4-1 passed

5.6. Review/Award Transfer Station Garage Door Replacement Bids

Adam Garland, Town Manager stated as a reminder that the replacement door was not budgeted in for a capital item but recommends replacement due to the current safety concern as discussed at the 8/4/2022 Selectmen's Meeting.

Ed Knightly recommends awarding the bid to D and N Sales for \$14,846.00, which would be for the standard weather breaker doors. Ed Knightly further commented that standard weather breaker door parts would be readily available.

Floyd Thayer motioned to award the bid to D and N Sales for \$14,846.00 for the standard weather breaker doors. Dana Dillingham seconded. Pass unanimously.

5.7. Accept a \$100 donation from Linda Maurice to the Fire Department Equipment Reserve

Caldwell Jackson motioned to accept the \$100.00 donation from Linda Maurice to the Fire Department Equipment Reserve. Seconded by Dana Dillingham. Passed Unanimously.

5.8. FY2022-2023 Tax Commitment

Adam Garland, Town Manager stated that after working with Assessing Agent Donna Hays he recommends setting the Mil Rate at \$15.00 with an overlay of \$50,549.00. Dana Dillingham would like to see a decrease in the Mil Rate to 14.75. A discussion was held with the Select Board, the Assessor, Donna Hays, and the Town Manager, Adam Garland, regarding the proposed mill rate.

Scott Hunter motioned to approve the Mil Rate at \$15.00 with the overlay of \$50,549.00. Caldwell Jackson seconded; Dana Dillingham opposed. 4-1

6. DEPARTMENT HEAD REPORT

Ed Knightly presented information on surrounding Towns' fees on disposals of items and requested the Board of Selectmen to review it for further discussion at a future meeting. Ed Knightly also stated that the recycling reimbursements are going down in price.

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7. TOWN MANAGER'S REPORT

7.1. Project Updates

The Town Manager stated that the new Town Office projects are on track and the Town Office will be closed on September 14th, 15th, 16th, and 19th to move. The Town Manager also requests the Board of Selectmen be open to listening to the idea of potentially adjusting Town office hours in the future. The Board of Selectmen would like to see the log or record of how many residents come in at certain hours. The Town Manager also reminded the public and the Board of Selectmen the September 15th Board of Selectmen meeting will be held on September 22nd due to the move.

8. SELECTMEN ITEM

Sharon Jackson would like to see the Stabilization of Tax application be online along with the instructions.

9. SIGN WARRANTS – 15, 16, 17, 18

Caldwell Jackson moved to approve and sign warrants 15, 16, 17, and 18. Seconded by Scott Hunter. Passed unanimously.

10. ADJOURNMENT

Caldwell Jackson motioned to adjourn the Selectmen's Meeting at 7:37 PM. Dana Dillingham seconded. Passed unanimously.