

# TOWN OF OXFORD SELECTMEN'S MEETING AGENDA

September 07, 2023, @ 6:00 PM

## PUBLIC HEARINGS

PUBLIC HEARING #1- Mass Gathering application submitted by Oxford County Agricultural Society for the fair event held from September 13-16, 2023, with an expected attendee from 5,000-14,999.

*Chair, Dana Dillingham opened the Public Hearing at 6:00 PM for a Mass Gathering application submitted by Oxford County Agricultural Society for the fair event held from September 13-16, 2023. No public comments. Closed Public Hearing at 6:01 PM*

## SELECTMEN'S MEETING AGENDA starting at 6:01 PM

1. CALL TO ORDER and FLAG SALUTE – Chairman Dana Dillingham will preside. Vice-Chair Scott Hunter, Sharon Jackson, Caldwell Jackson, Floyd Thayer, Adam Garland, Town Manager, Wendy Friberg, Town Clerk, Ricky Jack, Police Chief, Zhenya Shevchenko, WWTF supervisor.
2. ACTION ON MINUTES
  - 2.1. Action on minutes dated August 17, 2023  
*Caldwell Jackson motioned to approve minutes dated August 17, 2023. Floyd Thayer seconded. Passed unanimously.*
3. ADJUSTMENTS TO THE AGENDA  
None
4. PUBLIC COMMENTS- *Please state your name and the Town you are from for the record.*
  - Lois Pike mentioned that the growth on Aspen Avenue is once again beginning to block the sight of any oncoming vehicles. Adam Garland, Town Manager will address the Highway Foreman.
  - Pat Thompson wanted to state that she is appreciative of the work the Code Enforcer has done. The sending of official letters and visiting the sights helped in the improvement of the clean-up that was needed on Webber Brook Road.
  - Eric Lowell is interested in purchasing the property abutting his property on Aspen Avenue. This property is designated Town Property for the use of recreational purposes. The Town Manager, Adam Garland, was directed by the Board of Selectmen to gather more information on this matter.
  - Nate Meserve brought up his concerns about the departure of three workers from the Highway Department to attain other high-paying jobs. Nate is asking the Board of Selectmen and the Town Manager about if any initiative plans are in place to attract workers and the policy of an exit review. Nate also questioned who has the class A license to move any excavator. Adam Garland, Town Manager explained that the Highway Foreman has a class A license to move the excavator if needed. A discussion was held on the floor directing questions to the Board of Selectmen and the Town Manager regarding the challenges around a Union Contract, and the concerns about acquiring more workers or sub-contractors before the winter plowing begins.
  - Discussion was held by the public, the Board of Selectmen, and the Town Manager on the concerns of performance and the reliability of KRT appraisal service with assessing the values of properties. The Board of Selectmen assured the public that the contract with KRT is being monitored closely.
5. BUSINESS ITEMS

5.1. Review/Approve Mass Gathering application, Oxford County Agricultural Society for the fair event held from September 13-16, 2023, with an expected attendee from 5,000-14,999.

*Caldwell Jackson motioned to approve the Mass Gathering application of Oxford County Agricultural Society for the fair event held from September 13-16, 2023. Sharon Jackson seconded. Passed unanimously.*

5.2. Review/Approve Liquor Licensing renewal application, BB Development, LLC, DBA Oxford Casino. Sharon Jackson motioned to approve the Liquor Licensing renewal application of BB Development, LLC, DBA Oxford Casino. Floyd Thayer seconded. Passed unanimously.

5.3. Review/Approve Elizabeth Calhoun's renewal application to serve on the Budget Committee. Sharon Jackson motioned to approve Elizabeth Calhoun's renewal application to service on the Budget committee. Caldwell Jackson seconded. Passed unanimously.

## 6. DEPARTMENT HEAD REPORT

### 6.1. Waste-Water Treatment Facility – Zhenya Shevchenko

-Zhenya Shevchenko presented a department update talking about the adjustments in the lab work that were needed and that there were no violations on inspections completed.

-Chair, Dana Dillingham, explained that the Board of Selectmen completed a walk-through for insight into a 10-year budget plan. The Board of Selectmen congratulated Zhenya on the cleanliness and how orderly the facility looked.

-Adam Garland reviewed the 10-year capital plan for the WWTF. Some of the items that Zhenya Shevchenko has requested were that there be a stand-by generator at each of the pump locations rather than hauling the one large generator when needed, a heavy-duty truck with a crane, and a light-duty utility truck.

## 7. TOWN MANAGER'S REPORT

### 7.1. Town Manager Updates

Adam Garland stated that all updates have been previously discussed.

## 8. SELECTMEN ITEM

-Scott Hunter asked if a side letter on the highway union contract had been considered or to contact the Union to increase the wages. Adam Garland stated that the members of the Highway Union have contacted the Teamsters and are having conversations with them. The Town Manager also stated that there will be an ad going out for hire, any contractors hired would need to go through a bid process.

-Scott Hunter commented that there needs to be repair work done on Whittemore and Robinson Hill Roads before they get worse.

## 9. SIGN WARRANTS- 16, 17, 18, 19, 20, 21, 22

*Caldwell Jackson motioned to accept warrants 16, 17, 18, 19, 20, 21, 22. Floyd Thayer seconded. Passed unanimously.*

## 10. EXECUTIVE SESSION

10.1. To enter executive session to discuss disposition of property (real estate) pursuant to M.R.S.A Title 1, Chapter 13, Section 405 (6)(C).

*Caldwell Jackson motioned to move into executive session 10.1 at 7:10 to discuss the disposition of property (real estate) pursuant to M.R.S.A Title 1, Chapter 13, Section 405 (6)(C). and to enter an executive session to discuss a personnel matter pursuant to M.R.S.A Title 1, Chapter 13, Section 405 (6)(A).*

*Caldwell Jackson motioned to adjourn the executive session at 7:25 PM. Scott Hunter second. Pass unanimously.*

10.2. To enter executive session to discuss a personnel matter pursuant to M.R.S.A Title 1, Chapter 13, Section 405 (6)(A).

*Caldwell Jackson motion to enter an executive session at 7:25 PM to discuss a personnel matter pursuant to M.R.S.A Title 1, Chapter 13, Section 405 (6)(A). Floyd Thayer seconded. Passed unanimously.*

*Dana Dillingham motion to adjourn executive 10.2. session at 8:05 PM. Floyd Thayer seconded. Passed unanimously.*

11. ADJOURNMENT  
Adjourned at 8:05