

**TOWN OF OXFORD  
SELECTMEN'S MEETING MINUTES**

**October 20, 2022 @ 6:00PM**

**PUBLIC HEARINGS** - Starting at 6:00 pm

- Public Hearing 1 –2022-2023 General Assistance Ordinance Maximums –  
Appendixes A – H

*Chairman Sharon Jackson opened the Public Hearing at 6:00 PM for General Assistance Amended Ordinance Maximums Appendixes A-H. There were no comments. Chairman Sharon Jackson closed the Public Hearing at 6:03.*

**Note: Selectmen's meeting to start immediately following the above-listed  
Public Hearing**

**SELECTMEN'S MEETING AGENDA**

1. CALL TO ORDER and FLAG SALUTE – Chairman Sharon Jackson will preside. Vicechair Dana Dillingham, Floyd Thayer, Scott Hunter, Caldwell Jackson, Adam Garland, Town Manager, Wendy Friberg, Town Clerk
2. ACTION ON MINUTES
  - 2.1. Action on minutes dated October 6, 2022  
*Caldwell Jackson motioned to accept minutes dated October 6, 2022, Floyd Thayer seconded. Passed unanimously.*
3. ADJUSTMENTS TO THE AGENDA  
*No adjustments to Agenda*
4. PUBLIC COMMENTS – Please state your name and the Town that you are from for the record  
*No Public Comments*
5. BUSINESS ITEM
  - 5.1 Adoption of General Assistance Ordinance Maximums – Appendixes A-H  
*Caldwell Jackson motioned to adopt the updated General Assistance Maximums A-H Appendixes effective October 1, 2022 - September 30, 2023, Caldwell Jackson seconded. Passed unanimously.*
  - 5.2 Food Pantry Update/Discussion  
Adam Garland, Town Manager opened the discussion by recapping the conclusion of the October 6th meeting and proceeded to hand the floor over to the Oxford Helping Hands Food Pantry members.

Ann Bellwood read a testimony announcing that after the Oxford Helping Hands Food Pantry meeting on 10/19/2022 the Food Pantry members have concluded that the expectations of the Board of Selectmen were not suitable for the Food Pantry to move into the Recreation Building.

The Board of Selectmen questioned the Food Pantry decision and expressed their concerns about closing the doors.

Linda Hooker expressed the concern of the monthly electricity expense after the potential move would be too high for a non-profit.

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The Board of Selectmen expressed disappointment in their decision not to continue a food Pantry. Linda Hooker stated that the Food Pantry is not closing its doors and have options opened for other locations. In the interim, they will be working out of 85 Pleasant Street, in the old town building every 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month.

**5.3 Board of Selectmen Welchville Dam Discussion**

Adam Garland the Town Manager and Chairman Sharon Jackson agreed that further discussion and clarification should be made on the understanding of the congressional grant and what it would provide funding for. Also, whether the Town should move forward with the installation of a new Dam or replace the Dam with the “grade controls” presented by the VHB engineers.

The Board of Selectmen agreed with Chairman, Sharon Jackson’s suggestion to have Carlene Tremblay, from the State Office of Representatives come to the next Selectmen’s meeting to clarify what options on how the grant funds could be used before requesting the VBS engineer to come to a selectmen’s meeting to further discuss what is needed to move forward with the Dam project.

The Board of Selectmen also would like the Town Manager to reach out to other Towns to hear how they view the end results of their replacement dam projects.

**5.4 Disposition of old fire command vehicle and old police cruisers**

Town Manager, Adam Garland restated the replacement of the Fire Department Command vehicles as well as two police cruisers. The Town Manager has prepared bid documents for each vehicle to place them out for public sale. However, the Town Manager would like the Board of Selectmen’s permission to try a new method of sale for these vehicles under an online auction platform called Municibid.com. If the Board of Selectmen is open to the use of Municibid.com, it was asked to allow the Town Manager to move forward and authorize the bid award to the highest bidder as long as the bid exceeds \$2000.00 per vehicle.

*Floyd Thayer motioned to allow the Town Manager to use the Municibid.com platform and to authorize the decision of the sales, Caldwell Jackson seconded. Passed unanimously.*

**5.5 Approve and sign the Municipal Valuation Return (MVR) 2022**

Town Manager requested the Board of Selectmen to approve and sign the Municipal Valuation Return (MVR) 2022.

*Scott Hunter motioned to approve the Municipal Valuation Return as stated. Caldwell Jackson seconded. Passed unanimously.*

**6. DEPARTMENT HEAD REPORT**

6.1. Town Clerk, Wendy Friberg reported that the move and unpacking from the old to the new Town Office went smoothly for the clerks. The Town Clerk also stated the resident’s reaction to the new building has been positive, the most popular response is that there are no longer stairs to climb. Other news is that the Elections are now in the process and still will be held at the municipal building on November 8<sup>th</sup> from 8:00 am to 8:00 pm.

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7. TOWN MANAGER'S REPORT

7.1. Updates

The Town Manager, Adam Garland stated that he and the Towns Attorney continues to work on preparing a bid package for the sale of the old Town Office building. Town Manager also working with the Highway Foreman to trim trees at the access point of the Town office.

8. SELECTMEN ITEM

*None*

9. SIGN WARRANTS – 29, 30, 31, 32

*Caldwell Jackson moved to approve and sign warrants, 29, 30, 31, 32, seconded by Scott Hunter. Passed unanimously.*

10. ADJOURNMENT

*Scott Hunter moved to adjourn the Selectmen's Meeting at 6:36 PM, Dana Dillingham seconded. Passed unanimously.*