

**TOWN OF OXFORD  
SELECTMEN'S MEETING MINUTES**

**November 03, 2022 @ 6:00PM**

**SELECTMEN'S MEETING AGENDA**

1. CALL TO ORDER and FLAG SALUTE – Chairman Sharon Jackson will preside. Vice-chair Dana Dillingham, Floyd Thayer, Scott Hunter, Caldwell Jackson, Adam Garland, Town Manager, Wendy Friberg, Town Clerk, Police officer Office Correia, Recreation Department Director, Kayla Laird, and Ed Knightly, Transfer Manager.
2. ACTION ON MINUTES
  - 2.1. Action on minutes dated October 20, 2022  
*Floyd Thayer motioned to accept minutes dated October 20, 2022, Caldwell Jackson seconded. Passed unanimously.*
3. ADJUSTMENTS TO THE AGENDA  
*No adjustments to the agenda*
4. PUBLIC COMMENTS – Please state your name and the Town that you are from for the record  
*No Public Comments*
5. BUSINESS ITEM
  - 5.1. Sewer Abatement Request – Acct. 293 – Jeremy Gagne  
Adam Garland, Town Manager asked the Board of Selectmen to grant an abatement of \$84.00 as per Jeremy Gagne's request.  
*After discussion with the Board of Selectmen, Floyd Thayer motioned to grant Jeremy Gagne \$84.00 abatement on Jeremy Gagne's sew bill, and Caldwell Jackson seconded. Passed unanimously.*
  - 5.2. Western Foothills Land Trust – Discussion  
*Lee Dassler was asked that she be allowed to address the Board of Selectmen, however, she did not show up for this presentation.*
  - 5.3. Accept a \$150 donation from Bernard and Joyce Reiner to the Keep Oxford Warm Reserve  
*Caldwell Jackson motioned to accept a \$150.00 donation from Bernard and Joyce Reiner to the Keep Oxford Warm Reserve, and Floyd Thayer seconded. Passed unanimously.*
  - 5.4. Request for an ordinance prohibiting the use of engine brakes/jake brakes on East Oxford Rd  
-Adam Garland, Town Manager states that Merriel Kelley of 31 East Oxford Road is requesting the Board of Selectmen to consider implementing an "engine brake/jake brake ordinance due to the engine brakes that are used in excess near his home due to the quarry. Town Manager believes rather than an ordinance perhaps the first and best approach would be to request the Police Department conduct a few traffic details in the area. Using this approach, Kelley should be able to advise the Police department on the time(s) of the day most offenses are taking place. After a discussion, it was recommended by the Board of Selectmen that the Police Department also reach out to the owner of the Quarry and the complainant.  
-Officer Correia states he would reach out to Merriel Kelley and the Quarry owner.  
*Floyd Thayer recommends that the Police department reach out to the Quarry owner and complainant to resolve the issue of engine brake/jake brake noise before implementing an ordinance, Caldwell Jackson seconded. Past unanimously.*

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6. DEPARTMENT HEAD REPORT

6.1. Recreation Department Director Kayla Laird – Upcoming Events

Kayla Laird expresses the success of the recent Trunk or Treat event bringing in over 350 ghosts and gobblings. Kayla also discussed many upcoming planned events and shared the Oxford Recreation newsletter.

-The Board of Selectmen thanked Kayla for all her good work with the Recreation Department.

7. TOWN MANAGER'S REPORT

7.1. Updates

The Town Manager, Adam Garland reminded the public that the voting Tuesday, November 8th that the Fire Station at 8 AM – 8:00 PM and the office will now be closing at 6:00 PM rather than 7:00 PM on Thursdays. The Town Manager also wanted to mention that the highway Department had completed the Jordan Road and has up dept the Thomas lake dam at the 32” mark throughout the heavy rainfall and has also closed the gates. Other news is the Town Manager has met with an election for quotes on new lighting that has been recommended by the public and the Board of Selectmen. The new “Town Municipal Building” is now underway and the Flag pole is now standing with new flags being ordered.

8. SELECTMEN ITEM

8.1. Recognition of Brian Conant, Transfer Station for 30 years of Town Service

-The Board of Selectmen, the Town Manager Adam Garland, and the manager of the Transfer Station Ed Knightly recognized Brian's Conant service to the Town and presented Brian with a plaque. Ed Knightly also presented both Brian Conant and Bert Tibbets, who has been employed for 23 years with a jacket with the Town of Oxford Transfer moniker.

- Dana Dillingham, vicechair recommends lights on the entrances

Caldwell Jackson and Floyd Thayer brought up concerns of hooking up to the Sewer and the resident's responses to questions they have inquired.

-The Town Manager will reach out to the Waste Water Treatment Facility Manager to gather data regarding these residents.

-Chairman Sharon Jackson asked for an update on the electrical board on the field lights.

-the Town Manager will reach out to Kayla Larid, Recreation Director to this inquiry.

9. SIGN WARRANTS – 33, 34, 35, 36

*Scott Hunter moved to sign warrants 33,34,35,36, Floyd Thayer seconded. Past unanimously*

*Chairman Sharon Jackson opened the Executive Session to discuss the disposition of property at 6:20 PM. Dana Dillingham moved to move into executive session, and Floyd Thayer seconded. Passed unanimously*

10. EXECUTIVE SESSION

10.1. To enter executive session to discuss the disposition of property (real estate) pursuant to M.R.S.A Title 1, Chapter 13, Section 405 (6)(C).

11. ADJOURNMENT

*Executive session adjourned at 6:45 PM*