

**TOWN OF OXFORD
SELECTMEN'S MEETING MINUTES**

November 16, 2023 @ 6:00 PM

PUBLIC HEARINGS

PUBLIC HEARING #1- Marijuana Facility License Renewal Application for Bioactive, LLC located at 1487 Main Street.

Chairman, Dana Dillingham opened Public Hearing #1 - Marijuana Facility License Renewal Application for Bioactive, LLC located at 1487 Main Street @ 6:00 PM. No public comments. Public Hearing #1 closed at 6:05 PM.

SELECTMEN'S MEETING AGENDA

1. CALL TO ORDER and FLAG SALUTE – Chairman Dana Dillingham will preside. Floyd Thayer, Sharon Jackson, Scoot Hunter, Adam Garland, Town Manager, Wendy Friberg, Town Clerk, Kingston Brown, CEO, Chief Ricky Jack.

2. ACTION ON MINUTES
 - 2.1. Action on minutes dated November 2, 2023
Scott Hunter motion to accept minutes dated November 2, 2023. Sharon Jackson seconded. Pass Unanimously.

3. ADJUSTMENTS TO THE AGENDA
None

4. PUBLIC COMMENTS- Please *state your name and the Town you are from for the record.*
-Patricia Larrivee wanted to thank the Town's People for voting for the sale of the Kay House from the Town to the Historical Society. Historical Society members are looking forward to their continued repair work.

5. BUSINESS ITEMS
 - 5.1. Review/Approve Marijuana Facility License Renewal Application for Bioactive, LLC located at 1487 Main Street.
Scott Hunter moved to approve the Marijuana Facility License Renewal Application for Bioactive, LLC. Sharon Jackson seconded. Pass Unanimously.

 - 5.2. Appointment of Kathleen RJ Dillingham as Registrar of Voters
Sharon Jackson motioned to approve the appointment of Kathleen RJ Dillingham as Registrar of Voters. Floyd Thayer seconded. Pass Unanimously.

 - 5.3. Review/Approve Liquor License Renewal Application for Applebee's Bar and Grill
Sharon Jackson approved the Liquor License Renewal Application for Applebee's Bar and Grill. Floyd Thayer seconded. Pass Unanimously.

 - 5.4. Caleb Group, Development Proposal
-The Town Manager, Adam Garland introduced the Caleb Group to the Board of Selectmen advising the developer recently purchased the old Robinson Mill property. The Town Manager explained the Caleb Group would like to address the Selectmen to review plans for the site and to discuss what impact the development would have on the Town, how a TIF district would be beneficial, and ask for Board of

Selectmen's support and consideration. The Town Manager advised the Selectmen that the development of a TIF/CEA would require significant work by the Town's Administrative staff, Town Attorney and Developer. The final approval of the new TIF District would require Town Meeting approval.

-Suzanne Decavele from the Caleb Group, an affordable housing-redevelopment organization, gave a slide presentation on the new purchase of the Robinson Mill. They are very interested in having the Town set up a TIF (Tax Increment Financing) district for this project to include a CEA (Credit Enhancement Agreement).

-Andy Jackson of Caleb Group gave a financial review.

- After a discussion was held by the Board of Selectmen and the Caleb Group regarding the TIF/CEA request, parking for the facilities, and Bids, the Board of Selectmen agreed to move forward with further discussion with the Caleb Group and to further explore the formation of the TIF/CEA.

5.5. Accept a \$150 donation from Bernard and Joyce Reiner for the Keep Oxford Warm Reserve Account
Floyd Thayer motioned to accept the donation from Bernard and Joyce Reiner for the Keeping Oxford Warm Reserve Account. Sharon Jackson seconded. Pass Unanimously.

5.6. Police Cruiser Set Up – Continued

Adam Garland, Town Manager recapped on the Police Cruiser Set up of the September 21, 2023, minutes. Currently, the Police Chief has received two quotes. (PVC Professional of Rumford for \$16,632.43 and Hartford Communications, LLC of Cornish Maine for \$17,965.00.

Chief Ricky Jack answered questions from the Board of Selectmen regarding the quotes that were previously given for review. Sharon Jackson would like to see the project completed.

-Scott Hunter motioned to accept PVC Professional Vehicle Corp quote of \$16,632.43. Floyde Thayer seconded. Pass Unanimously.

6. DEPARTMENT HEAD REPORT

6.1. Oxford Police Department – Chief Jack

Ricky Jack presented his department head report stating that the new body camera is now online, which is comforting for all officers, the Business in Town appreciated the support from the Police and Town Manager at the time of the Lewiston shooting, and the Chief also commented on the dog issue on Jenny Lane stating that they will continue to summon the owners of the aggressive dogs. It is now in the hands of the district attorney's office.

7. TOWN MANAGER'S REPORT

7.1. Town Manager Updates

Adam Garland, the Town Manager stated that there are remaining open positions

- One Highway Driver/Labor
- Part-time highway snow plowing
- One police officer
- The Town Manager has conducted some interviews for the Fire Chief and will continue this process to move forward.

The Town Manager also wanted to acknowledge that the Townspeople voted on the sale of the Kay House as previously mentioned by Patricia Larrivee.

8. SELECTMEN ITEM

-Chair, Dana Dillingham wanted to acknowledge how it was good to hear that the Police Chief and the Town Manager went out after the Lewiston tragedy and took the time to go to Business, and hope they continue these visits.

9. SIGN WARRANTS – 41, 42, 43, 44

Scott Hunter motioned to approve the warrants 41, 42, 43, and 44. Floyd Thayer seconded. Pass Unanimously.

10. ADJOURNMENT-

Sharon Jackson motioned to adjourn at 7:20 PM. Scott Hunter seconded. Pass Unanimously.