



Town of Oxford
127 Pottle Road
Oxford, ME 04270

Sewer Connection Incentive Grant Application

Name of Applicant: _____

Names of Legal owners: _____

Application Received Date: _____

Location of Installation: _____

Map/Lot: _____ **Tax Billing Account #** _____

Town Water: Yes No

Rules and Regulations (please read and sign):

1. All costs and expenses incident to the installation and connection of the building sewer not approved within the grant shall be borne by the owner.
2. The undersigned agrees to indemnify and hold harmless the Town and its agents and employees from and against all claims, including attorney's fees, arising out of the performance of the work, provided that any such claim (a) is caused in whole or in part by the negligent act or omission of the applicant, its agents or employees, and (b) is not caused solely by the negligent act or omission of the Town, its agents or employees.
3. To notify the district or its authorized representative when the Building Sewer is ready for observation and connection to the Public Sewer and allow observation to be made before any portion of the work is covered.
4. All work and materials will conform to Town of Oxford Sewer Construction Specifications.
The undersigned owner agrees to abide by the provisions of this application and the Sewer Use Ordinance established by the Town of Oxford.
5. The undersigned owner agrees to allow property access to the Representative of the Town for the purpose of estimating the cost of the project. The undersigned owner will obtain and submit an itemized quote by an independent contractor.
6. The sewer user charge will be based on:
 A. A per year base rate charge of \$332.00 per user plus \$4.00 per 100 cubic feet of metered Town water consumption of the building.* [Billed quarterly.]
 B. A per year base rate Charge of \$610.00 per user for unmetered buildings.* [Billed quarterly.]

Signature of Applicant: _____ **Date:** _____

Printed Name of Applicant: _____

Requested amount: _____

ALL APPLICANTS

Required Attachments for consideration of Sewer Connection Incentive Grant award:

Sewer Installation Application

Itemized quote from an independent contractor with the following information:

- Name and Location of Applicant
- Name and mailing address of the contractor
- Itemized cost for materials & labor
- Itemized cost for excavation
- Itemized cost for Septic Tank decommissioning
- Project description
- Copy of contractor's W-9

*****Portion below to be completed by Town*****

Recommendation to Approve

Recommendation to Deny

Engineer Estimate: _____

Signature: _____ Date: _____

Finance/Town Manager

Notes:

****Send approval/denial letter to Applicant and Contractor****

To be completed prior to payment:

Septic System decommissioning inspection by the Code Enforcement Officer

Signature: _____ Date: _____

Town of Oxford Code Enforcement Officer

Notes:

Sewer Application installation completed

Hook-up Date: _____

Attach a copy of the completed Installation application.

Attach a copy of the check.

Name of Applicant: _____

Contractor: _____

Town of Oxford Grant Approval for Map/Lot: _____.

The attached grant application has been approved for payment in the amount of \$ _____

****All payments shall be made directly to the contractor(s). W-9s must be submitted for payment.****

Any change orders increasing the amount of the originally submitted quote need to be submitted for approval.

Grant approved: _____ This approval is good for 90 days from the Date of issue.

Signature: _____ Date: _____

Town Manager, Town of Oxford

